



# COUNCIL REPORT

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION - ULSU.CA

<b>Name</b> Jessica Martin	<b>Position</b> Arts&Science Rep	<b>Month/Year</b> September 2022	<b>XX hours contributed</b> 13 hours
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## THINGS TO CONSIDER INCLUDING IN MY REPORT

Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event Information	Upcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

## LOOKING BACK

**NOTE:** Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

### Hours Breakdown

*(Meetings, events and activities that I've attended in my role, with an hours breakdown)*

- 7 hours – connections café (attending, cleaning up)
- 30 mins – meeting with Paula for Mental Health week
- 30 mins – meeting with campus collective for Mental Health week
- 1 hour – email correspondences
- 1 hour – mental health meeting
- 3 hours – attending events (bob ross paint night)

### Highlights and Reflection on monthly activity

*(Information of note, what went well, what did not)*

Mental health week was pulled off in a timely manner, communicating was difficult and slack was not efficient.

### Projects in Progress

*(Projects that I am currently working on, who I am working with, what resources do I require?)*

Working on fixing communication with my other reps and other GA members

<b>Completed Projects</b> <i>(Projects that I have completed, what went well, what did not, and why)</i>	Set up activities for mental health week; difficulties with people attending, including myself because of availability/ class timing. I thought I was efficient in my communication by being quick and making myself available as much as I could.
<b>Challenges I've encountered:</b> <i>(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).</i>	Not enough communication within the team as well as not enough connect with students
<b>Goals I've accomplished this month:</b> <i>(kept up with regular duties &amp;/or accomplished additional goals)</i>	Worked out a school balance with ULSU and maintained a schedule To complete all my work for both

## MOVING FORWARD

<b>Current or upcoming tasks:</b> <i>(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).</i>	Get in contact with arts and science reps ASAP to have a meeting and discuss our plans for the year.
<b>Goals for next month:</b> <i>(What I would like to accomplish next month as a ULSU representative)</i>	Start getting more ways to communicate with the student body so they can understand what the ULSU does and how we can help them
<b>Important dates/deadlines:</b> <i>(important deadlines related to my goals or position).</i>	Nothing to report