

# GENERAL ASSEMBLY



## MINUTES

1<sup>st</sup> MEETING OF 2018-2019

MAY 3, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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### GENERAL ASSEMBLY MEMBERS - 17 VOTING MEMBERS (QUORUM IS 10 VOTING MEMBERS)

**CYNDI STARZYK-FREY** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **LEILA METHOT** – MANAGEMENT REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **HAILEY BABB** - CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP, **CHERI POKARNEY** – GM, **SUSAN CURTIS** – EA (RECORDER).

**ABSENT:** **CYNDI STARZYK-FREY** – CHAIR, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **LEILA METHOT** – MANAGEMENT REP

**GUESTS:** NONE

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21793GA]

MSC: E. Pullan/J. Jones

BIMT the General Assembly adopt the agenda of May 3, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

None at this time – 1<sup>st</sup> meeting of the term.

## 3. CHAIR REMARKS

None at this time.

**4. PRESENTATIONS TO COUNCIL**

None at this time.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – *Laura***

- I have been busy transitioning.

**5.2 A. VP OPERATIONS & FINANCE – *Daan***

- I have been Transitioning.
- Reviewed the budget from last year.
- I have been creating some Google forms so everything will be online.
- Created a form for receipts.

**B. FINANCIAL UPDATE (Insert 5.2) – *Daan***

- We are doing pretty good, the year is just beginning.

**5.3 VP STUDENT AFFAIRS – *Jessica***

- I have gotten some club ratifications to read through.
- I will be interviewing candidates for Fresh Fest.

**5.4 VP ACADEMIC – *Imogen***

- I have assigned all of the GA to committees. I will be sending out the list of assignments.

**5.5 VP EXTERNAL – *Victoria***

- I have been busy transitioning.
- I am working on communications letters for MLAs and cabinet ministers.
- I will be going to the CASA Foundations Conference and the CAUS changeover.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

Nothing to report

**6. ITEMS FOR INFORMATION**

**6.1 DECLARATION OF CONFLICT OF INTEREST – GLC - *Imogen***

Policy XXI – Fraternities & Sororities, item 6.1.3.2.1 states: If the VP Academic is a member of a ratified fraternity or sorority then a member of the General Assembly will be a member of the Greek Life Council.

I am a member of Kappa Beta Gamma and therefore can't Chair.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

All of these look good.

MOTION [21794GA]	<u>MSC: J. Oluchi/ J. Diaz</u> BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year: Audio Engineering Society Calgary Campus Finance Club Calgary Management Student Society Management Students' Society Musical Theatre Society Object Manipulation Club Physics & Astronomy Club Spartan Club Cauldron Club The Courtyard ULeth New Democrats ULeth Swing Vocal Harmony Singers WUSC Carried
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**7.2 GREEK LIFE RATIFICATION – KAPPA SIGMA - Jessica**

MOTION [21795GA]	<u>MSC: L. Bryan/J. Davidson</u> BIMT the General Assembly ratify Kappa Sigma for the 2018-2019 academic year: Carried
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**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 OPERATING BUDGET (Insert 8.1) – Daan**

Daan Reviewed the Operating Budget.

MOTION [21796GA]	<u>MSC: V. Schindler/E. Pullan</u> BIMT the General Assembly approve the 2018-2019 ULSU operating budget. Carried
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**8.2 TRAVEL BUDGET – Daan**

We are the only school that does not preapprove their travel budget for the year. This way we can book flights well in advance and get a better price. This will open up opportunities for other executives to travel. We will be posting all of our budgets as an item for information. We will have to stay fiscally responsible. This will basically save us money, that is the reason why we are requesting it.

MOTION [21797GA]

MSC: V. Schindler/S. Quinn-Ost

BIMT the GA approves \$33,000 for travel expenditures to be used in the 2018/2019 school year. Monies to come from the All Travel Conference/per diem budget line.  
Carried

**8.3 HEALTH & DENTAL PLAN SWAG– Cheri**

This is an annual expense for the Health and & Dental plan to hand out swag to students.

MOTION [21798GA]

MSC: D. Smit/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$2,500 for Health and Dental plan swag. Monies to come from Health & Dental Miscellaneous.  
Carried

**8.4 QIP - FRESH FEST BUDGET (Insert 8.4) – Daan**

QIP is funding is money that comes from the University. This year we are doing a two day jamboree. We did make some cuts, we aren't doing fresh flicks. We are keeping Rumble in the Jungle and it will be a free event. We will have different genres so we can target more students. We don't have a lot of worry about the event not selling out.

MOTION [21799GA]

MSC: J. Jones/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$45,000 for the Fresh Fest budget of the 2018/2019 year. Monies to come from QIP.  
Carried

**8.5 COCA CONFERENCE** (Insert 8.5) – *Daan*

We have \$4,000 in our office travel and conference budget which is mostly used by Cheri and Riley.

MOTION [21800GA]

MSC: J. Jones/D. Smit

BIMT the General Assembly approve the maximum expenditure of \$6,166.79 for Riley Miller and Jessica Jones to attend the COCA Conference in Fredericton, New Brunswick on June 11 – 17, 2018. Monies to come from \$2,500 to come from office travel and conference and \$3,666.79 from the Executive Council conference travel.

Carried

**8.6 ULSU APPAREL** – *Cheri*

This is an annual expense where each Council member and permanent staff receives \$40 toward a ULSU branded jacket or sweater to wear throughout the year. We would like to order these items so you have them for September. You can get your name and position embroidered on them if you want. Tracy will email everyone the link to the catalogue.

There are 22 Council members including the chair as well as 10 Staff members.

\$40 x 32 = \$1280

10% contingency= \$128

**Total = \$1408**

MOTION [21801GA]

MSC: J. Oluchi/D. Smit

BIMT the General Assembly approve the maximum expenditure of \$1,408 for ULSU branded apparel at a maximum of \$40 each for each council member and permanent ULSU staff. Monies to come from Council Advertising and Promotions.

Carried

**8.7 COMPUTER** (Insert 8.7) – *Cheri*

The Zoo desperately needs a computer, the one they are using is around 10 years old. They will use it for day to day use, communication with brides etc.

Computer \$1490

GST \$74.50

**TOTAL \$1564.50**

MOTION [21802GA]

MSC: L. Bryan/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$1,564.50 for a new computer for the Zoo office. Monies to come from Capital Replacement Fund – Computers.

Carried

**8.8 ULSU AGENDAS – Cheri**

We use to just give out the agendas and we had so many left over at the end of the year, so we started giving out both agendas and calendars. Last year we ran out of agendas and had lots of calendars left over. This year we want to do half and half in hopes to please a larger portion of the students.

MOTION [21803GA]

MSC: V. Schindler/L. Bryan

BIMT the General Assembly approve the maximum expenditure of \$11,850 for 2500 Agendas. Monies to come from the handbook budget line.

Carried

**8.9 ULSU EVENT CALENDARS – Cheri**

There was a suggestion from the GA to open up the cover design to Art students. It will be taken into consideration for next year.

MOTION [21804GA]

MSC: E. Pullan/J. Davidson

BIMT the General Assembly approve the maximum expenditure of \$6,071 for 2500 Event Calendars. Monies to come from the handbook budget line.

Carried

**8.10 TABLE & STAGE SKIRTING (Insert 8.12) – Cheri**

We have a stage but don't have skirting for it so we have to rent it when we have requests for skirting. We don't have skirting for catering tables either and it's important that we look more professional. Pipe and drape is like a stand with drape as a backdrop. The University wants us to purchase it and they can rent it from us. It costs us \$300 every time we need to rent a small section. This is an opportunity for us to generate revenue for the Zoo.

MOTION [21805GA]

MSC: V. Schindler/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$6,900.49 for new stage skirting, table skirting and pipe and drape. Monies to come from Capital Replacement Fund.

Carried

**9. OTHER BUSINESS**

Joy – is there a budget for GA events? There is a budget for GA initiatives and there are other budget lines as well that could be accessed if needed.

Cheri - There are some capital replacements that we might need to meet for this summer if we need to access that budget line.

Laura – there is a Chancellor’s dinner on May 31<sup>st</sup> and they need two volunteer students to run the coat check, they will get a free dinner. Those hours will be counted for your monthly hours, let me know if you are interested.

**10. NEXT MEETING**

TBD

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21806GA]

MC: S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of May 3, 2018.

Carried

# GENERAL ASSEMBLY



## MINUTES

2<sup>nd</sup> MEETING OF 2017-2018

AUGUST 2, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
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**ATTENDANCE:** **LAURA BRYAN** – PRESIDENT (CHAIR), **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ABSENT:** **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **LEILA METHOT** – MANAGEMENT REP.

**GUESTS:** **RILEY MILLER** – PUB MANAGER

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21840GA]

MSC: I. Pohl/S. Quinn-Ost

BIMT the General Assembly adopt the agenda of August 2, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21841GA]

MSC: I. Pohl/V. Schindler

BIMT the General Assembly approve the minutes from May 3, 2018.

Carried

**3. CHAIR REMARKS - Laura**

Thanks to everyone for attending tonight's meeting. Enjoy the rest of your summer.

**4. PRESENTATIONS TO COUNCIL**

**4.1 THE ZOO RENOVATIONS – Riley Miller (Pub Manager)**

I have been transitioning into my position as the new Pub Manager. I've been doing extensive research on new ideas and I've been obtaining new ideas from other school pubs, and local bars in Lethbridge. I'd like to paint the walls and make things look cleaner up there and more modern. Everything looks dated. I have been researching beer tap handles and how effective a new system would be for better service and appearance. Currently we have a problem upstairs because our glycol deck has stopped working and that chills most of our draft beers and it stopped working this week so that is an emergency fix. We definitely need to have it repaired or replaced right away. This proposal will give the Zoo a fresh face lift and is something that we should be able to accomplish before the school semester starts in the fall. Everything is based on my research and industry standards. We are working with a local contractor and the University's facility department to complete these tasks. I'm also redoing the Zoo's Employee Handbook for better service and safety standards. Most of these projects will be completed in August, the rest will be completed throughout the fall semester.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

The EC will let their reports stand on the website. They are due on the 5th of every month. Please read the reports online on our website.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

**B. FINANCIAL UPDATE (Insert 5.2) – Daan**  
See Attached on Google Drive.

**5.3 VP STUDENT AFFAIRS – Jessica**

Great opportunity for GA members to get involved in Fresh Fest. We need volunteers. Please check out the Facebook page.

**5.4 VP ACADEMIC – Imogen**

My reports are online.

**5.5 VP EXTERNAL – Victoria**

All my reports are online from all of the conferences I have attended. Also, Advocacy Advising will be starting up in the fall. I will be running a Get Out the Vote campaign as well.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

Shelby – I am working on Fresh Fest as the Volunteer Coordinator.

Jon – I'm busy working on Fresh Fest.

**6. ITEMS FOR INFORMATION**

**6.1 MAILBOX BALLOTS**

*July 9, 2018*

**QIP - SHAUN BOOTHE**

MSC: I. Pohl/J. Jones

BIMT that the General Assembly approve the maximum expenditure of \$2761 for Shaun Boothe for the Speakers' Series. Money to come from QIP.

Carried

*July 12, 2018*

**ULSU WEBSITE REVISION**

MSC: D. Smit/J. Jones

BIMT that the General Assembly approve the maximum expenditure of \$8536.50 for the website revisions. Money to come from Website Up-Grades (\$5000) and Technology Upgrades from Capital Replacement Fund (\$3536.50).

Carried

**Rationale:** Our website desperately needs a revision. The last time we did a revision was in 2014, in the technology world that is ages ago. We set down with Tangle Media, our software developers, to go over all the revisions that need to be made. Please go through the attached document to see what revisions we would like to implement. Every year we set aside about \$2500 to go towards website upgrades, however, it has barely been used and therefore we have to spend \$8536.50 to make up for other years when we did not do any revisions. Since we only approved \$5000 in our council budget to go towards Website Up-grades we have to take the rest out of our Capital Replacement Fund under Technology Upgrades. We have a total of \$16,000 budgeted in Technology Upgrades and we have only spent \$1500 towards a computer in this budget. Using another \$3,536.50 out of this budget will leave the Technology Upgrades budget with \$10,963.50.

I think this money will be well spent towards this since we are in an era where students expect a proper website and are used to a clean easy to use browsing experience. After Installing Google Analytics on our website I was able to see what our bounce rate is, and it's not good. Our bounce rate is around 70% while it should really be below 50%. This again is evidence that our website desperately needs an upgrade/revision.

*July 17, 2018*

**GOOSE CHASE**

MSC: J. Jones/I. Pohl

BIMT that the General Assembly approve the maximum expenditure of \$2310.00 for the Goose Chase Event. Money to come from Council Events.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

MOTION [21842GA]

MSC: J. Jones/J. Davidson

BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year:

The PRIDE Centre  
Itty Bitty Bellydance  
University of Lethbridge Gutsy Club  
Headwinds Cycling University of Lethbridge Chapter  
Trolls Rugby  
Campus Roots Community Garden Association  
Let's Get Mental  
Organization of Residence Students

Carried

**7.2 GREEK LIFE - Jessica**

MOTION [21843GA]

MSC: J. Jones/J. Oluchi

BIMT the General Assembly ratify the following Fraternities and Sororities for the 2018-2019 academic year:

Kappa Beta Gamma  
Delta Eota Iota Sorority

Carried - Imogen Abstained

**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 QIP - LAST CLASS BASH LOSS – Daan**

Unfortunately, we had to cancel our LCB in the Grove due to bad weather and therefore we had a loss. We would like to cover the loss from monies from QIP so it won't have to come from our operating fund. We do still need to obtain approval from the University's Finance Department.

MOTION [21844GA]	<u>MSC: D. Smit/V. Schindler</u> BIMT the General Assembly approve the addition expenditure of \$3,220.53 to cover all expenses for 2017/2018 Last Class Bash. Monies to come from QIP. Carried
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**8.2 WEBSITE REVISION – Daan**

We had already approved this amount in a mailbox ballot, but then we realized we cannot approve Capital Replacement money in a mailbox ballot so we are submitting this motion again in this GA meeting.

MOTION [21845GA]	<u>MSC:D. Smit/J. Davidson</u> BIMT the General Assembly approve the additional expenditure of \$3536.50 for website revision. Monies to come from Capital Replacement Fund (CRF). Carried
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**8.3 ZOO RENOVATION – Daan**

Total Budget 49,070.12 (this is the correct amount)

MOTION [21846GA]	<u>MSC: I. Pohl/J. Jones</u> BIMT the General Assembly approve the maximum expenditure of \$43,846.00 towards renovating the Zoo in the 2018/2019 academic year. Monies to come from Capital Replacement Fund (CRF). Carried
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**8.4 ACADEMIC SPEAKERS – Imogen**

We wanted to pass the money ahead of time so we can potentially obtain speakers more efficiently and save money on flights.

MOTION [21847GA]

MSC: I. Pohl/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$17, 500 for the purpose of agency negotiations with recognizable academic speakers to fulfill the requirements of the Academic Speakers' Series for 2018-2019, in addition to the monies already passed for Shaun Boothe. Monies to come from QIP - \$11,239, and Council Events - \$6,261.

Carried

**9. OTHER BUSINESS**

Laura - please send your class schedules to me in the fall so we can tentatively plan GA meetings.

Daan - we've already received our minimum target for sponsorship

**10. NEXT MEETING**

TBD

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21848GA]

MC: S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of August 2, 2018.

Carried

# GENERAL ASSEMBLY

## MINUTES

3<sup>rd</sup> MEETING OF 2018-2019



SEPTEMBER 26, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
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**ATTENDANCE:** **MICHAEL KAWCHUK (CHAIR)**, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ABSENT:** **LEILA METHOT** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP.

**GUESTS:** IGEM & QUARTER HEART PRESENTERS, BY-ELECTION CANDIDATES.

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21889GA]

MSC: B. Beland/J. Diaz

BIMT the General Assembly adopt the agenda of September 26, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21890GA]

MSC: J. Jones/V. Schindler

BIMT the General Assembly approve the minutes from August 2, 2018.

Carried

### 3. RATIFICATION OF CHAIR

Michael Kawchuk will be our General Assembly Chair for this year.

MOTION [21891GA]

MSC: Victoria/J. Jones

BIMT the General Assembly ratify Michael Kawchuk as the General Assembly Chair for 2018-2019.

Carried

### 4. CHAIR REMARKS

I'm looking forward to being your Chair for the 2018-2019 year and I encourage you to embrace your role as student representatives.

### 5. PRESENTATIONS TO COUNCIL

#### 5.1 IGEM (Insert 7.2) – *Daan*

(8 minute presentation, 8 minute Q&A)

- Our goal is to attend the international jamboree in Boston.
- Stakeholders are medical researchers, innovator researchers and environmental organizations.
- Currently the delivery methods are inefficient or damaging to cells and we have a different way to present.
- All of our information is in the attached document.

#### Q&A

- Yes, we represent the University of Lethbridge.
- Last year we got nominated for 4 prizes and received a gold medal.
- We won a gold medal 9 out of 10 times.
- We started this particular project this March.
- We have never sent our entire team, just some of them.

#### 5.2 QIP – QUARTER HEART (Insert 7.3) – *Daan*

(8 minute presentation – 8 minute Q&A)

Dylan – president of Quarter Heart.

- We do charity fund drives and cooperation.
- The roots started in Austin Texas. They had a 24 hour Marathon playing video games to raise money and now it has turned into an international initiative. It now helps children's hospitals.
- In order to facilitate that, we started Quarter Heart so it will be encompassing for other charities. We specialize cooperation between clubs.
- Want to create a strong foundation to help people event plan.

- Quarter heart is hosting the event, we are looking for sponsors for participants, door prizes etc.
- We are asking for \$900 to help fund this event, it will be raising money for a great cause.

#### Q&A

- The GEEK Club isn't doing theirs as a team base, they are doing it on an individual base.

### **5.3 IN-CAMERA**

MSC: L. Bryan/J. Miles

BIMT the General Assembly move in-camera.

Carried

MSC: L. Bryan/J. Jones

BIMT the General Assembly move out of in-camera.

Carried

### **5.4 BY-ELECTIONS – Cheri**

#### **Candidates**

##### 1<sup>st</sup> Year Student Rep Candidates:

- Cayley Fleischman
- **Holly Kletke – Winning Candidate**
- Kush Patel
- Valentine Deregnacourt

##### Health Sciences Rep Candidates:

- Victoria McGill
- **Jacqueline Roth – Winning Candidate**

##### Fine Arts Rep Candidates:

- Eric Almberg
- **Kierian Turner – Winning Candidate**
- Laura Ferguson

#### **A. INTRODUCTION**

Cheri welcomed the candidates and explained the by-election process and how voting will take place.

#### **B. CANDIDATE SPEECHES**

Each Candidate will spoke for a maximum of two minutes one faculty/group at a time.

**C. Q & A**

General Assembly members asked candidates questions pertaining to the position they were running for. This took place after all the speeches were finished and candidates were given one minute or less to answer.

**D. DISTRIBUTION OF SECRET BALLOTS FOR VOTING**

Cheri distributed the ballots to each voting GA member to privately mark their choices.

**E. COLLECTING & COUNTING OF BALLOTS**

Cheri collected the ballots. Once this is done, the CRO and the Executive Assistant left the room to count them. The CRO brought the results back to the room to announce the winning names, not the vote count.

**F. ANNOUNCEMENT OF BY-ELECTION RESULTS**

After the winning candidates were announced, invitations were given to the winning candidates to sit at the GA board table, but won't be voting members until the next GA meeting when the results are ratified. Those candidates who did not secure a spot on the GA were thanked and encouraged to run in the Spring General Elections and to volunteer at ULSU events.

**H. RATIFICATION OF RESULTS**

The election results will be ratified at the next GA meeting.

**6. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**6.1 PRESIDENT – Laura**

- Gave a welcome speech at NSO
- I have attended many meetings.
- We hired students to fill all of our four student positions for the year.

**6.2 A. VP OPERATIONS & FINANCE – Daan**

- I have been busy with Fresh Fest.
- I attended NSO.
- I ran a Financial seminar to educate 1<sup>st</sup> year students.
- The executives and Reps have been at the events, and it's great.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

- Daan gave a financial update.

**6.3 VP STUDENT AFFAIRS – Jessica**

- Introduced two new events – “Introduce U-a-Thon” and “Goose Chase” was another new one, it was a scavenger hunt through an app. They were very well attended.
- We turned Fresh Fest into a two-day event. It was a huge success this year, thank you all for helping.
- We had Clubs Rush Week.

- Our Halloween Cab is coming up.

**6.4 VP ACADEMIC – Imogen**

- I have been working on the Early Alert initiative.
- I would like to do a TEDx on campus. Should that be formed there would be a lot of work to do for that and we would have to strike up a committee.
- I've attended a lot of meetings and have been helping students.

**6.5 VP EXTERNAL – Victoria**

- I have spent time doing a lot of traveling for meetings.
- I did a lot of work with NSO and ensured that I was visible on campus.
- I was elected to CASA board of director, or policy.
- Ran a tuition campaign the first two weeks of school.
- Laura and I went to Calgary for a CAUS meeting. we will be running a get out the vote campaign on campus.

**6.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

None at this time.

**7. ITEMS FOR INFORMATION**

**7.1 LEGISLATIVE REVIEW COMMITTEE (Insert 7.1) - Daan**

In previous we have struck this committee in the second semester but it doesn't give us enough time to finish. We are going to strike it up this semester. The winner of the operations manual quiz can be on this committee if she wants to. Daan wrote down the names of those interested in being on this committee.

**7.2 WINNER OF THE DAILY OPERATIONS MANUAL QUIZ - Daan**

Joy was the winner. Congratulations.

**7.3 FOOD COURT TENANT RENT – Cheri**

A tenant on second level has inquired about their rent. The General Assembly had a brief discussion and all suggestions will be considered. The final decision will be made by the Executive Council.

**7.4 MAILBOX BALLOTS**

*September 11th, 2018*

**ZOO NOVEMBER CONCERT**

MSC: D. Smit

BIMT that the General Assembly approve the maximum expenditure of \$9,075.00 to go towards the Zoo November Concert happening on November 3rd in the Zoo. Monies to come from Special Funding.

Carried

**Notes:** Riley was recently reached out to about a booking opportunity for the pop act New City touring through campuses in Alberta and wanting to stop off at Lethbridge. He wants to build out a great concert in the Zoo and is thinking this opportunity aligns well with bringing more live entertainment into our establishment. He wants to propose a budget with these artists in mind, however, if the artists don't accept the offer, he would still like to be able to build a show with this same budget as he looks for an equal affordable performer that would do well on a show.

**8. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

MOTION [21892GA]	<u>MSC: J. Jones/I. Pohl</u>	
	BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year.	
	1. Association of Political Science Students	2. Art Society
	3. Chemistry and Biochemistry Club	4. University of Lethbridge Bio Club
	5. Cancer Awareness Club	6. Ismaili Student Association
	7. University of Lethbridge Climbing Club	8. U of L African-Caribbean Student Association
	9. Archaeology Club	10. The University of Lethbridge Psychology Club
	11. Helping Paws	12. Neuroscience Club
	13. Quarter Heart	14. Pre-Med Club
	15. GEEK Club	16. University Catholic Young Adults (UCYA)
	17. Public Health Student Association	18. Coulee Kids' Theatre
	19. University of Lethbridge French Club	20. International Students' Association (ISA)
	21. Organization of Economic Students	22. Geography Club
	23. Rotaract Club	24. Freedom House Club
	25. ARRTI Undergraduate Club	26. Backcountry Hunters & Anglers
	27. New Media Student's Society	28. Synthetic Biology Club
	29. Finance Club at the University of Lethbridge	30. Students Accounting Association (SAA)
	31. University of Lethbridge Medieval Club	32. Salam Dabka Dance Group
	33. University of Lethbridge Lifting Club (ULLC)	34. Nursing Students Association
	35. University of Lethbridge Accounting	36. Native American Students Association
	37. Campus Conservatives	38. Board, Ski and Surf Club
	39. U of L Agricultural Students' Society	40. Martial Arts Club
	41. Model United Nations Club	42. Enactus University of Lethbridge
	43. Inter-Varsity Christian Fellowship	44. University of Lethbridge Headbanger's Society
	45. Kinesiology & Physical Education Society	46. Tabletop Role-playing and Players' Society
	47. Theatre Arts Society	48. Muslim Students' Association
	49. Education Undergraduate Society	50. United Conservatives at the U of L
	51. Anthro-Soci Club	52. U of L Cross Country Club
	53. U of L Dance Team	54. English Students Society
	55. The History Under Graduates Society (THUGS)	56. AN\$ Entrepreneurship Club
Carried - Jonathan Davidson, Benjamin, Shelby abstained		

**7.2 QIP – IGEM (Insert 7.2) – Daan**

- This is a great initiative that really puts the University on the map and they have won many medals in previous years.
- This is half of the QIP budget for the year for this type of initiative.
- It's a great cause but should we reduce the amount?
- We haven't spent all of our QIP in the past and feel that it's reasonable to give them the full amount.

Imogen motioned to amend \$4,000 to come from QIP student clubs and organizations and \$4,000 from conference grants QIP. We are violating bylaws to take more than \$1,000 per group for conference QIP so the motion to amend failed.

MOTION [21893GA]

MSC: D. Smit/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$8000 for members of the Lethbridge iGEM (International Genetically Engineered Mechanisms) to go to the 2018 iGEM Jamboree at the Hynes Convention Centre in Boston. Monies to come from QIP.

Carried - 1 abstained, 1 opposed.

**7.3 QIP – QUARTER HEART (Insert 7.3) – Daan**

They are doing a fund raiser, all of the information is in the attached document.

MOTION [21894GA]

MSC D. Smit/B. Beland

BIMT the GA approves the maximum expenditure of \$900 to Quarter Heart to go towards Extra-Life event happening on October 20th - 21st, 2018. Monies to come from QIP.

Carried - 3 abstained Jon Davidson, Jessica Jones, Jon Diaz

**9. ITEMS FOR ACTION: ULSU BUSINESS**

**9.1 WASHER & DRYER FOR THE ZOO – Cheri**

Our washer has broken down and we need to replace it. We need a commercial one that will have the load capacity we need.

- For the semester we have spent about \$54,000 for capital replacements.
- Feel it's important to give Tracy the tools she needs to do her job.
- This is exactly what the CRF fund is designed to do.

MOTION [21895GA]

MSC: L. Bryan/J. Jones

BIMT the General Assembly approve the maximum expense of \$4,125 for a new Washer and Dryer in the Zoo. Monies to come from Capital Replacement Fund.

Carried

**9.2 SALAMANDAR COOKING FOR THE ZOO – Cheri**

This has already been approved.

MSC: J. Diaz/L. Bryan

Move to postpone this motion indefinitely.

Carried

Salamandar	- \$1940
Installation	- \$600
GST	- \$127
Total	- \$2667
<u>Contingency (10%)</u>	<u>- \$266.70</u>
<b>TOTAL</b>	<b>- 2993.70</b>

BIMT the General Assembly approve the maximum expenditure of \$2993.70 to purchase and install Salamander cooking equipment for the Zoo. Monies to come from Capital Replacement Fund.

**9.3 PATRON SCANNER – SIMPLE PLAN (Insert 9.3) – Daan**

This is a scanner that will check everyone's ID. It will show if the ID is real or fake and will also check to see if they are on a banned list in other bars. This is a great way to keep the Zoo safe for patrons and will make it much easier for the staff to control who is entering. Campus safety will really like that we have this. It will be great for controls.

Q&A

- The CRF is a good budget line for this because it is an investment.
- It will be used every time we have an event in the Zoo where we check whether or not students are underage or not.
- There are different monthly rates, how does that work into the budget.
- We would have to renew the monthly rate next year but we would already have the Patron Scanner. If someone is put on the banned list would there be something in place for them to appeal the decision? We have the ability to ban people from our property as we chose and it would probably be a serious offense that they would get banned for.
- Are there enough altercations to make this a necessity? Yes, but it's also about being proactive. By installing this we can also prevent something happening. We don't want to let under age people in.
- Is this a US price? Council will look into whether or not it's USD or CAD.

**TABLED**

MS: D. Smit/S. Quinn-Ost

BIMT the GA approves the maximum expenditure of \$3,476.55 to buy a Patron Scanner Kiosk Lite with the Simple Plan. Monies to come from CRF.

**TABLED**

**9.4 PATRON SCANNER ESSENTIAL PLAN (Insert 9.4) – Daan**

**TABLED** - carried.

MS: Victoria/Laura

BIMT the GA approves the maximum expenditure of \$4,610.55 to buy a Patron Scanner Kiosk Lite with the Essential Plan. Monies to come from CRF.

**TABLED**

**10. OTHER BUSINESS**

There are some of you who need to fill out banking information so you can get paid. If your reports aren't submitted on time your paycheque will be held back.

GA would like to do a corn maze for a bonding event. Victoria will make a Facebook poll for the date.

**11. NEXT MEETING**

October 24<sup>th</sup> at 6pm – Photos start at 4:30pm

November 21<sup>st</sup> at 6pm

December 12<sup>th</sup> at 6pm

**12. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21896GA]

MSC: L. Bryan/E. Pullan

BIMT the General Assembly adjourn the meeting of September 26, 2018.

Carried

# GENERAL ASSEMBLY – EMERGENCY MEETING

## MINUTES

3<sup>rd</sup> MEETING OF 2018-2019



OCTOBER 1, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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### GENERAL ASSEMBLY MEMBERS - 17 VOTING MEMBERS (QUORUM IS 10 VOTING MEMBERS)

**LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **LEILA METHOT** – MANAGEMENT REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **LAURA BRYAN** – PRESIDENT (CHAIR), **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP.

**ABSENT:** **SHELBY QUINN-OST** – EDUCATION REP, **JONATHAN DAVIDSON** - A & S REP, **LEILA METHOT** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**GUESTS:** NONE

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21936GA]

MSC: E. Pullan/J. Davidson

BIMT the General Assembly adopt the agenda of October 1, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21937GA]

MSC: J. Davidson/J. Miles

BIMT the General Assembly approve the minutes from September 26, 2018.

Carried

**3. CHAIR REMARKS**

None at this time.

**4. PRESENTATIONS TO COUNCIL**

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – *Laura***

None at this time.

**5.2 VP OPERATIONS & FINANCE – *Daan***

None at this time.

**5.3 VP STUDENT AFFAIRS – *Jessica***

None at this time.

**5.4 VP ACADEMIC – *Imogen***

None at this time.

**5.5 VP EXTERNAL – *Victoria***

None at this time.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

None at this time.

**6. ITEMS FOR INFORMATION**

None at this time.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

None at this time.

**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 DISCUSSION OF MOTION**

**IN-CAMERA – EXECUTIVE SESSION**

MSC: I. Pohl/J. Miles

BIMT the General Assembly move in-camera.

Carried

Executive Council left the room during part of it.

**MOTION TO COME OUT OF IN-CAMERA/EXECUTIVE SESSION**

MSC: J. Diaz/B. Beland

BIMT the General Assembly move out of in-camera.

Carried

**9. OTHER BUSINESS**

None at this time.

**10. NEXT MEETING**

October 24<sup>th</sup> at 6pm – Photos start at 4:30pm

November 21<sup>st</sup> at 6pm

December 12<sup>th</sup> at 6pm

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21896GA]

MC: J. Diaz

BIMT the General Assembly adjourn the meeting of October 1, 2018.

Carried

# GENERAL ASSEMBLY



## MINUTES

5<sup>th</sup> MEETING OF 2018-2019

OCTOBER 24, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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**GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)**

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** – PRESIDENT (PHONE), **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **CHERI POKARNEY** – GM, **SUSAN CURTIS** – EA (RECORDER).

**ABSENT:** **JORDAN MILES** - A & S REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**GUESTS:** **RILEY MILLER** – ZOO MANAGER

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21897GA]

MSC: J. Davidson/K. Turner

BIMT the General Assembly adopt the agenda of October 24, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21898GA]

MSC: V. Schindler/D. Smit

BIMT the General Assembly approve the minutes from October 1, 2018.

Carried

**3. CHAIR REMARKS**

Mike introduced Bill Chapman (former GA member & Chair) and then Bill addressed the GA.

**4. PRESENTATIONS TO COUNCIL**

None at this time.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – *Laura***

- Attended Convocation.
- Attended an Open House.
- Senate, BoG, GFC.
- Advisory committee meeting.
- LRC meeting.

**5.2 A. VP OPERATIONS & FINANCE – *Daan***

- Attended a Budget Advisory Committee meeting (University committee).
- Attended a Food for Thought meeting with faculty members to find better ways to feed the students. They brought up some good points about students coming to the ULSU for a food hamper.
- We had a ZLC (Zoo Liaison Committee) meeting. Sales are way up in the Zoo so far.
- Attended a BoG meeting.
- Attended the Let there be Light night.
- Our new website is almost done.
- Did a financial seminar.
- Chillin' 4 Charity was great.

**B. FINANCIAL UPDATE (Insert 6.2) – *Daan***

Daan reviewed the financials.

**5.3 VP STUDENT AFFAIRS – *Jessica***

- Feed or Famine is underway.
- Participated Chillin' 4 Charity
- Getting ready for the Halloween night.
- New City Cabaret should be fun.

**5.4 VP ACADEMIC – Imogen**

- There are some good things in A&S happening.
- Put in the TEDx license.
- Participated in Chillin' 4 Charity.
- Worked on the Mental Health Week report.

**5.5 VP EXTERNAL – Victoria**

- The EC got to tour the destination project.
- Attended a Regional Mental Health committee meeting.
- Attended a Youth Advisory Council meeting.
- Will be doing training on GoTV.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

- Shelby wants to do an initiative to clean up the storage room and GA room.

**6. ITEMS FOR INFORMATION**

**6.1 GA SOCIAL MEDIA CAMPAIGN – Jon Davidson**

I would like Garrett to take photos of us in a relaxing position around campus. We can then post the photos and things we want to say on social media. This will make it so we look more approachable to students. ORS has a great looking platform, on Instagram.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

MOTION [21899GA]

MSC: J. Jones/J. Diaz

BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year:

1. ULeth Photography Club
2. Global Drums
3. Operation Smile Club
4. Social Work Student Association
5. Lethbridge Students for Life
6. Circle K International
7. The Unscripted Theatre society
8. Young Artists Collective
9. Freedom Writers Poetry Club
10. University of Lethbridge Wind Orchestra
11. University of Lethbride Club
12. FNMI Student Association

Carried

## 8. ITEMS FOR ACTION: ULSU BUSINESS

### 8.1 RATIFICATION OF BY-ELECTION RESULTS – *Cheri*

MOTION [21900GA]

MSC: J. Davidson/J. Jones

BIMT the General Assembly ratify the September 2018 ULSU By-election results as follows:

- **Holly Kletke** – 1<sup>st</sup> Year Student Rep
- **Jacqueline Roth** – Health Sciences Rep
- **Kierian Turner** – Fine Arts Rep

Carried

### 8.2 RESIGNATION OF LEILA METHOT – MANAGEMENT REP – *Laura*

Leila sent Laura a formal letter of resignation, she is unable to be Rep because of her other time commitments.

MOTION [21901GA]

MSC: L. Bryan/J. Jones

BIMT the General Assembly accept the resignation of Leila Methot as ULSU Management Representative.

Carried

**8.3 BUTTON MAKER** (Insert 8.3) – *Victoria*

This started with GoTV when I wanted to get stickers but the University doesn't like those so the next best thing was a button maker which can be used for years to come. This is the best option suggested for our use.

Notes: This button maker is being proposed to fill in the gaps of much-needed supplies at the ULSU. Buttons are a great way to advertise on campus and in the community – people wear them on their backpacks, bags, jackets etc. This button maker will be able to be used by the ULSU staff, executive council, and the general assembly. Into the future, it is my hope that we may be able to offer it up for clubs to use through a “bring your own supplies” model. One of the biggest draws to having an in-house button maker will be the cost savings in the future. Right now, on StickerMule, 3,000, 2 ¼” buttons would cost a minimum of \$1,009. Eventually, the use of this machine will pay for itself. This initial investment of the button machine and supplies will yield 1500 buttons alone.

The reason this specific button maker is being proposed is that this is what was recommended to me by the people at the only button maker distributor in Canada. They noted that a single size machine is easy to use, and 2 ¼” buttons are the most popular amongst general audiences, but primarily post-secondary institutions and student associations.

MOTION [21902GA]

MSC: V. Schindler/I. Pohl

BIMT the General Assembly approve the maximum expenditure of \$869.95 for the purchase of a 2 ¼” button maker and supplies for 1000 buttons. All monies to come from Office Supplies budget line.

Carried

**8.4 GET OUT THE VOTE CAMPAIGN** (Insert 8.4) – *Victoria*

Notes: Through the Council of Alberta Students, the ULSU will be participating in, and running, a Get out the Vote campaign on the University of Lethbridge campus. Get out the Vote is a non-partisan campaign designed to inform students about the upcoming election and get them to engage in their democratic right, which is to vote! This is not about whom to vote for, but rather, how to vote and the ways in which to get involved in the democratic process.

MOTION [21903GA]

MSC: V. Schindler/E. Pullan

BIMT the General Assembly approve the maximum expenditure of \$2600 for the ULSU's Get out the Vote Campaign set to run between January and May 2019. All monies to come from Special Funding.

Carried

**8.5 MENTAL HEALTH WEEK** (Insert 8.5) – *Imogen*

The booth fair has been cancelled but there will be tables set up in our atrium to pass out things for Mental Health Week. The “Who Can Relate” boards will be full of different colours with comments from people.

The General Assembly discussed the suggestion to take the full cost of the mental health funding budget line instead of taking a portion from council events. The Mental Health budget line is \$10,000 and these funds are from our health insurance company. There is a specific budget line for GA initiatives if someone needs to access it.

The General Assembly unanimously approved a motion to take the full amount of the monies to come from the Mental Health Funding budget line and none of the monies from the Council Events budget line.

MOTION [21904GA]

MSC: I. Pohl/B. Beland

BIMT the General Assembly approve the maximum expenditure of \$4,042.50 to go towards Mental Health Week – November 2018. Monies to come from Mental Health Funding.

Carried

**8.6 FINANCIAL AUDIT** – *Daan*

We received our Audit today. Daan reviewed the information from the Auditor. We are in good shape financially. They recommend that we back-up our data and keep it in the safe or on a cloud, somewhere that it will be safe in case of a fire etc.

MOTION [21905GA]

MSC: D. Smit/B. Beland

BIMT the General Assembly ratify the ULSU's 2017-2018 financial audit completed by KPMG.

Carried

**8.7 PATRON SCANNER** – *Daan*

We presented this to the GA last time. We got a cheaper device and we approved the funds in EC. We would like to re-allocate the monies to come from CRF instead of the Zoo budget line.

This tool is a great way to help staff be better at their jobs. This is transparency to show you what we are doing. We will be going with the lower plan.

MOTION [21906GA]

MSC: D. Smit/J. Oluchi

BIMT the General Assembly re-allocate the funds in the amount of \$1,365 from MOTION 21909EC to come from the Capital Replacement budget line instead of the Zoo budget.

Carried – 1 apposed

**Notes from October 3, 2018 EC meeting**

*This is for the handheld scanner and it includes GST and shipping.*

*There are several options but Riley would prefer to have the hand held one so it can be moved around. We have a lot of big events coming up and it would be great to have now. There will also be a monthly fee. This includes the fee for the simple plan.*

**Previous Motion**

MOTION [21909EC]	<u>MSC: J. Jones/D. Smit</u> BIMT the Executive Council approve the maximum expenditure of \$1,384.95 for a Patron Scanner for the Zoo. Monies to come from the Zoo. Carried
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*Shelby arrived*

**9 OTHER BUSINESS**

Riley - Thank you for re-allocating the budget line of the Patron scanner.

Jonathon Davidson – Quarter Heart put on a charity event and it was very successful. They raised a lot of funds for the children hospital in Calgary.

Jon Diaz - Would like important information to be sent by email please.

Daan - We started LRC (Legislative Review Committee) but only had 2 GA members in attendance.

Daan - EAC (Executive Accountability Committee) will be struck up soon. Bailey, Shelby, Jon Davidson, Kierien, Jacqueline would like to be on it.

Shelby - GA bonding – we will have some fun, clean the storage room and buy pizza afterwards. A proposal will be drawn up to get approval from Cheri and council.

**10 NEXT MEETING**

November 21<sup>st</sup> at 6pm

December 12<sup>th</sup> at 6pm

**11 ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21897GA]	<u>MSC: E. Pullan/S. Quinn-Ost</u> BIMT the General Assembly adjourn the meeting of October 24, 2018. Carried
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# GENERAL ASSEMBLY



## MINUTES

6<sup>th</sup> MEETING OF 2018-2019

NOVEMBER 21, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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### GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ABSENT:** **SHELBY QUINN-OST** – EDUCATION REP, **GARETH JONES** – CALGARY CAMPUS REP,

**GUESTS:** **BY-ELECTION CANDIDATES, BRANDY OLD.**

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21963GA]	<u>MSC: J. Diaz/K. Turner</u> BIMT the General Assembly adopt the agenda of November 21, 2018. Carried
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## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21964GA]	<u>MSC: C. Morand/B. Beland</u> BIMT the General Assembly approve the minutes from October 24, 2018. Carried
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**3. CHAIR REMARKS - Michael**

Networking is very important while you are in school – you have a great opportunity to reach out to a lot of people and meet for coffee. Very few of people I know got a job in their field. It's all about who you know and not what you know.

**4. PRESENTATIONS TO COUNCIL**

**4.1 AGILITY - Daan**

By Brandy Old

- We are focusing on student experience and learning multi-disciplinary projects. Our main target is students across campus. We work from undergraduate to PHD students. We touch on tons of areas. We are working on getting grants to fund programs and initiatives for students.
- We will be bringing in an expert on agriculture to talk with students.
- Agility brings hands on learning experiences related to social innovation to all students.
- Agility's innovation zones have new technologies available for use and student positions for research and development are available.
- Agility assists, connects, and educates student-entrepreneurs.

**4.2 BY-ELECTION – MANAGEMENT REP (Insert 4.1) - Cheri**

Candidates: **Andrew Gammack**, Blake Beck, Tristan Raposo.

Cheri welcomed and introduced the candidates. All three candidates spoke and then we had a question and answer.

Andrew Gammack has been voted in as the new Management Representative.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

- Bill 19 was announced – we had CAUS Advocacy Days.
- Attended Fee Review Committee meeting.
- My full report is on-line.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

- We had the shredding event at the beginning of the month. They donate the proceeds to the ULSU Food Bank, we had over \$700 in donations this year.

- Budget Advisory Committee meeting.
- Student Fee Review Committee meeting.
- C&C insurance was here to meet with us.
- Started LRC, it's good that we started this early. We will have to go to referendum to get the constitution changes passed.
- Our Audit is now closed and we met with KPMG to finalize everything.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

- Nothing has really changed except for a few more grants awarded.
- We are within budgets.

**5.3 VP STUDENT AFFAIRS – Jessica**

- Feed or Famine got over 500 items. The shelves are stocked.
- The Halloween cab was great.
- New City Concert had low attendance but it was a good learning experience. Those who attended had fun.
- Working hard on the Pronghorn Challenge.
- Working on Ender Bender.
- Looking at doing a survey at a table where students will decide on a theme for January.

**5.4 VP ACADEMIC – Imogen**

- Thanks for everyone who has helped with Mental Health Week. We will be dropping the fee for the movie.
- I will need three people on Friday to help with the set-up.
- There are talks about creating a new school on campus.

**5.5 VP EXTERNAL – Victoria**

- Bill 19 moved very fast through government. The bill is the act to improve accessibility and affordability to students in Alberta. Tuition will never increase more than CPI. International students will pay the same fee throughout their entire University education. This will help them to know how much they will be paying ahead of time, and it's better than the way it is now.
- Attended open con. Had many conversations with a lot of people.
- I have been working on Get out the vote.

*Maya left*

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

Jonathan Davidson – The Executive Accountability Committee has finished the survey and it will be sent out soon.

Holly - Council are invited to join the first-year students Facebook page.

**6. ITEMS FOR INFORMATION**

**6.1 GA CHRISTMAS PARTY - Jessica**

Jessica has sent out a link, please fill it out so you can find out who your Secret Santa is. It's going to be fun, not sure of the date yet.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

MOTION [21965GA]

MSC: J. Jones/I. Pohl

BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year:

1. Yoga Club
2. Chess Club
3. Smash Club
4. Lifesavers

Carried

**7.2 QIP - PRONGHORN CHEERING CHALLENGE (Insert 7.2) – Jessica**

Daan started this last year we would like to invite all the clubs to participate. It will be free admission with a food bank donation, a prize for the club who cheers the loudest. Last year the clubs had their identifiable logo. You can clearly see which group is the loudest. Coulee Brew donated a dinner for one of the prizes this year. The event promotes a lot of University spirit.

MOTION [21966GA]

MSC: J. Jones/B. Beland

BIMT the General Assembly approve the maximum expenditure of \$3,677.30 for the Pronghorn Cheering Challenge. Monies to come from QIP.

Carried – Jordan abstained

**7.3 DE-RATIFICATION OF SALAM DABKA DANCE GROUP – Jessica**

The club asked to be de-ratified because they have chosen not to keep the club going.

MOTION [21967GA]

MSC: J. Jones/J. Davidson

BIMT the General Assembly accept Clubs Council motion from November 7, 2018 to de-ratify Salam Dabka Dance Group for the rest of the 2018-2019 academic year.

Carried

**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 PAINTING IN THE STORE** (Insert 8.1) – *Cheri*

Shelley took over the management of Rockerman's. The walls really need to be freshly painted, they haven't been done in a long time.

Materials & Labour	\$641.30
20% contingency	\$128.26
GST	<u>\$ 38.48</u>
<b>TOTAL</b>	<b><u>\$808.04</u></b>

MOTION [21968GA]

MSC: L. Bryan/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$808.04 for wall painting in Rockerman's. Monies to come from Building Maintenance.

Carried

**8.2 OIL SHUTTLE** – *Cheri*

This is a safety precaution that we need to put in place to transfer the hot oil to the disposal. This has been something that our safety inspector has noted.

MOTION [21969GA]

MSC: J. Davidson/J. Roth

BIMT the General Assembly approve the maximum expenditure \$718.20 for an oil shuttle for the Zoo's kitchen. Monies to come from Capital Replacement fund.

Carried

**9. IN-CAMERA**

MSC: J. Miles/J. Jones

BIMT the General Assembly move in-camera.

Carried

MSC: V. Schindler/J. Diaz

BIMT the General Assembly move out of in-camera.

Carried

**10. OTHER BUSINESS**

Reports need to be sent to both Laura so you can get paid, and to Susan for the website.

Some people feel they are short on hours, if this is the case please come and talk with EC and they can find something for you to get your hours in.

We would like to promote the food bank so more students are aware of it. We will be putting together some granola bars with a flyer as a promotional hand-out. Daan will send out an email.

**11. NEXT MEETING**

December 12<sup>th</sup> at 6pm

**12. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21964GA]

MSC: E. Pullan/L. Bryan

BIMT the General Assembly adjourn the meeting of November 21, 2018.

Carried

# GENERAL ASSEMBLY



## MINUTES

8<sup>th</sup> MEETING OF 2018-2019

JANUARY 23, 2019 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
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### GENERAL ASSEMBLY MEMBERS - 20 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **LAURA BRYAN** – PRESIDENT (CHAIR), **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ABSENT:** **MICHAEL KAWCHUK** – CHAIR, **IMOGEN POHL** - VP ACADEMIC, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP.

**GUESTS:** RICHARD, WOMEN'S CENTRE REPS.

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [22001GA]

MSC: E. Pullan/J. Jones

BIMT the General Assembly adopt the agenda of January 23, 2019.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [22002GA]

MSC: Andrew/Holly

BIMT the General Assembly approve the minutes from December 12, 2018.

Carried

**3. CHAIR REMARKS**

Laura – Mike couldn't make it tonight but wanted to say Happy New Year to all of you.

**4. PRESENTATIONS TO COUNCIL**

**4.1 WOMEN'S CENTRE – Daan**

- We are planning to have an event in March and want to bring in a speaker. Black Trans poet, speaking on social justice etc.
- There will be poetry in Galileo's and also downtown.
- We are expecting 30 to 50 people.
- For the other part of the funding, we have requested a grant from LPIRG.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

- I spoke at NSO and talked with student.
- I have attended a lot of committee meetings and gave presentations.
- Attended the Pronghorn Cheering Challenge.
- Attended an Alumni Association meeting.
- I met with external people about Curling Canada.
- I am missing 16 council reports in total from the first semester, please submit them.
- Election season is coming up and students like to read your reports to see what everyone is working on.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

- We implemented a new payment system and it is up and running. Each transaction is cheaper than it was before.
- The new website is up and running, we are still working on the data entry.
- LRC has been a big portion of January.
- Attended the Pronghorn Cheering Challenge.
- Gave a financial seminar.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

Daan reviewed the budget.

**5.3 VP STUDENT AFFAIRS – Jessica**

- Thanks to everyone for patience and helping out while I was away.
- Filled up two busses for Pronghorn Cheering Challenge.
- Sexy Week is currently underway. Still looking for a prof to speak.
- Struck up the Transition Committee. We would like to meet soon.
- The Student Awards Committee will be struck in March.

- Working on a quick election information session on February 4<sup>th</sup> in the ballrooms so students can ask questions. GA would love to have participation too so they can answer questions.

**5.4 VP ACADEMIC – Imogen**

- Absent
- Her mom is in the hospital. Please come to Laura for anything that you would normally go to Imogen for.

**5.5 VP EXTERNAL – Victoria**

- Attended CAUS counterparts.
- Have been working on GoTV. Pledges are coming in slower than I had anticipated. I will be starting classroom visits.
- I had to go back to Calgary to talk about budget priorities.
- If you are interested in helping with GoTV please let me know.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

- Jon Davidson – I attended NSO. Working on a spring initiative by doing an interview series. I'm working on a GA initiative but if you are interested in doing something fun please let me know and we can brainstorm. The next couple of weeks I might be lacking on hours due to a loss in the family.
- Kierian – launched Fine Arts lab, need to get some stuff going in there. I have been talking to a couple of people. Hosting Craig Cardiff in studios next week and will have 5-6 hour sessions.
- Joy – I'm in the mentorship program, it was started last semester. I have a Mental Health Week for international students, to encourage them because it can be hard being away from home.
- Jacqueline – I would like to book a classroom and have been in contact with someone from Arches. Would like to answer questions about the safe consumption site, drug use, how to get off drugs and anything else. I was trying to tie it in with mental health but we hadn't made a decision by that time.

**6. ITEMS FOR INFORMATION**

**6.1 KIOSK - SMOOTHIE HUT - Cheri**

- Smoothie Hut is for sale and Cheri thought that it might be a good business opportunity for the ULSU.
- Cheri read through the draft business proposal and explained it.
- The proposal later on for tonight is just to approve \$6,000 for the engineer expenses. Then once that's done and we know if we can get duct work or not, then this will come back to the GA to see which option we want to choose, if any at all.

- The funds would come from Capital Replacement Fund.
- It's hard to predict if this will increase the value of the SUB.
- In accounting, the building usually depreciates unless we do major renovations.
- If we consider the ULSU food court, this is the most amount of food kiosks in one area anywhere on campus.
- If we were to purchase the location and then decide to sell it, it would be more sellable if there is duct work in place.
- The menu would be different than the Zoo but the kiosk would be quick to go. There are so many options.
- Zoo to Go name is just an idea, the name isn't set yet.
- We would like to go ahead with the engineer assessment.
- GA would like to have the revenue from just having a tenant included in the business proposal of the ULSU.

## 7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

### 7.1 CLUB RATIFICATIONS – *Jessica*

MOTION [22003GA]

MSC: J. Jones/J. Roth

BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year:

1. Power to Change Club
2. Human Resource Management Club

Carried

### 7.2 QIP – GEOGRAPHY CLUB PROPOSAL (Insert 7.2) – *Daan*

Their proposal is very valid. It's a conference in Victoria, B.C. There are about 13 students going. Students who have previously attended say it's an invaluable experience. This conference will really help them in the future. It's a great way for them to network and is a unique experience. Any undergraduate student at the U of L can join the Geography Club and attend this event. It's a big education component for the geography students. Previously we have passed conferences like this as well.

- They will be doing fundraisers for the rest of the money.
- In the past the event wasn't as far away and therefore didn't cost as much.

MOTION [22004GA]

MSC: D. Smit/E. Pullan

BIMT the GA approve the maximum expenditure of \$4,000 to Geography Club to travel to the Western Division of Canadian Association of Geographers Annual Conference in Victoria, British Columbia on March 7th to 10th, 2019. Monies to come from QIP - Travel and Conference.

Carried

**7.3 QIP – WOMEN CENTRE PROPOSAL (Insert 7.3) – Daan**

GA Comments

- If its just the public attending the event and we only have three students this could be a concern.
- Concerned that the event is at the Owl, there isn't very much room and if we can't fit a lot of students in that venue it could be problematic.
- They are applying for \$1000, it isn't a lot of money and there is a good amount in the budget still.
- The fact that the workshop is in Galileo's kind of balances out for the other event having more public in attendance.
- They will be advertising to students on campus, and probably in the community. Daan can ask them not to put up the community posters.
- Our concern that this is a community event being paid by students at the U of L. It's a matter of principle.

MOTION [22005GA]

MSC: J. Davidson/J. Oluchi

BIMT the GA approve the maximum expenditure of \$1,000 to the Women Centre for their Kavi Ade Poetry event on March 13th, 2019. Monies to come from QIP - Clubs and organizations.

Carried

**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 CONSTITUTION REFERENDUM (Insert 8.1) – Daan**

This has been in the works for a long time, we have put a lot of work into it. There is a lot of contradiction in the operations manual and want to fix ours. Half or more of the constitution should be in the bylaws.

MOTION [22006GA]

MSC: D. Smit/J. Diaz

BIMT the General Assembly Approve the amendment of the Constitution to be put forward for a referendum, as follows:

"Do you support amending the Constitution of the University of Lethbridge Students' Union as proposed by the ULSU General Assembly with the changes coming into effect on May 1, 2019""

Carried

**8.2 VENDING MACHING (Insert 8.2) – Cheri**

On the second level of the Students' Union building we have a very old vending machine that doesn't work properly. This new machine will be able to take tap etc. it has a warranty and will last us a very long time. We have two quotes but we picked the machine we liked best. We added 10% contingency. We make quite a bit of money from it in the evening when Rockerman's and the food court is closed. We would make more from a new one because there would be more options for purchase. People don't carry coins around like they used to and having the new machine with tap would increase sales. Cheri thinks we make approximately \$800 per year but isn't sure. Don't feel we need to table it because having a machine available is awesome when studying at night. GA wants to know the profit margin before passing it.

**MOTION TABLED – 9/5**

BIMT the General Assembly approve \$5774 for the purchase of a new vending machine for the Students' Union 2nd floor atrium. Monies to come from CRF.

**8.3 FOOD KIOSK – ENGINEER ASSESMENT – Cheri**

See discussion notes from item 6.1.

MOTION [22008GA]	<u>MSC: A. Gammack/J. Jones</u> BIMT the General Assembly approve \$6000 for an engineer to assess the food kiosk "Smoothie Hut" for potential installation of duct work and a fire suppression system. Monies to come from CRF. Carried
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**8.4 CHROMEBOOK & NOTEBOOK (Insert 8.4) – Victoria**

With all of the work Daan has made digitalizing our forms these will be great. Did you explore options for student discount? Victoria said she didn't. The only laptop we have now is from 2013. For people who are tabling, we will need those laptops. Some feel that the third laptop is unnecessary. We used to have 3 laptops and feel we should replace the three. Jessica has fought with our old laptops many times and the third one is very beneficial to have. It was suggested for people to use Susan's laptop if you need a third one. It was explained that people have borrowed her laptop before and didn't bring it back in time for meetings and she's had to hand write minutes, therefore, would rather not let people use it as a backup.

MOTION [22009GA]	<u>MSC: V. Schindler/J. Jones</u> BIMT the General Assembly approve the maximum expenditure of \$1,201.17 for the purchase of 2 Acer Chromebooks and 1 ASUS Notebook to replace current exhausted technology. All monies to come from CRF. Carried
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**9. OTHER BUSINESS**

Daan would like to have coffee with each of you, please watch your email.

**10. NEXT MEETING**

Wednesday, February 27<sup>th</sup> at 6pm

***Agenda DEADLINE is Wednesday, February 20<sup>th</sup> at 4pm.***

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [22010GA]

MC: E. Pullan

BIMT the General Assembly adjourn the meeting of January 23, 2019.

Carried

# GENERAL ASSEMBLY

## MINUTES

7<sup>th</sup> MEETING OF 2018-2019



DECEMBER 12, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
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**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP.

**ABSENT:** **VICTORIA SCHINDLER** – VP EXTERNAL, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**GUESTS:** STORM LIVERSUCH, IMOGEN'S FRIEND.

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21982GA]

MSC: E. Pullan/J. Diaz

BIMT the General Assembly adopt the agenda of December 12, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21983GA]

MSC: J. Miles/S. Quinn-Ost

BIMT the General Assembly approve the minutes from November 21, 2018.

Carried

**3. CHAIR REMARKS**

Mike welcomed everyone and congratulated Council on finishing their first semester. Please take time to relax.

**4. PRESENTATIONS TO COUNCIL**

None at this time.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

- Victoria and I travelled to Ottawa for CASA. Some of our Board members met Justin Trudeau.
- Sat on the Chancellor Search Committee.
- Sat on the Dean Search Committee for Health Sciences.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

- I have been talking with our new payment service provider. We weren't happy with the devices and they said there will be upgrades in January. If we still aren't happy we can get a different device.
- LRC is going well, we just finished the new constitution. There was too much in our constitution that should have been in the bylaws, this will give us more flexibility.
- Attended Ender Bender.
- Attended the Budget Advisory Committee.
- Senate & GFC – Passed the Hat raised \$1300 - \$1500.
- Attended Indigenous Mental Health meeting.
- Attended the Food for Thought event where all the students have a chance to get food. I helped to hand out hampers.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

- Reviewed the financial report.

**5.3 VP STUDENT AFFAIRS – Jessica**

- Pronghorn cheering challenge was successful, we raised a lot of food. The clubs that attended were so spirit filled. Jan 10<sup>th</sup> is the next one.
- Ender Bender was a lowkey event. Would like to change it a bit for next year.
- Worked with Daan on the LCB budget.
- I have been working on the Cab in the Zoo.

**5.4 VP ACADEMIC – Imogen**

- I have the summary of the Curriculum Coordinator Committee.
- The University has moved away from FNMI and is now Indigenous.
- School of Liberal Education will be deemed its own school.
- Students can now double major in Arts & Science.

**5.5 VP EXTERNAL – Victoria**

- Absent

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

- Jon Davidson – thanks to everyone who did the accountability survey. I got hired as a student mentor for next year.
- Ben – we should try not to use gender specific pronouns in our Operations Manual.

**6. ITEMS FOR INFORMATION**

None at this time.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 QUARTERHEART (Insert 7.1) – Daan**

We approved the funds from QIP but the University Administration didn't approve it. We either have to make the club pay for it or the ULSU can take it from one of the budget lines. Daan talked with Administration about their decision but they didn't want to approve it.

Discussion

- Special Funding is in good standing,
- We discussed this extensively at the last meeting. it's totally reasonable to pull it out of our budget.

MOTION [21984GA]

MSC: D. Smit/J. Diaz

BIMT the General Assembly approves the maximum expenditure of \$900 to go towards Quarter Heart extra life event which happened on October 20<sup>th</sup> – 21<sup>st</sup>, 2018. Monies to come from special funding.

Carried – abstained: Jon Davidson, Jessica Jones.

From September 26, 2018 GA minutes:

*They are doing a fundraiser, all of the information is in the attached document.*

MOTION [21894GA]

MSC D. Smit/B. Beland

BIMT the GA approves the maximum expenditure of \$900 to Quarter Heart to go towards Extra-Life event happening on October 20th - 21st, 2018. Monies to come from QIP.

Carried - 3 abstained (Jon Davidson, Jessica Jones, Jon Diaz)

## 8. ITEMS FOR ACTION: ULSU BUSINESS

### 8.1 RATIFICATION OF BY-ELECTION RESULTS

MOTION [21985GA]

MSC: L. Bryan/E. Pullan

BIMT the General Assembly ratify the November 21, 2018 By-election results as follows: Andrew Gammack as the Management Representative for the remainder of 2018-2019 Academic year.

Carried

### 8.2 QIP – LCB (Insert 8.2) – Jessica

- This is an annual event. Riley needs to book some entertainment fairly soon. The budget is pretty standard and pretty much the same as previous years.
- We are doing free admission this year. The free admission will help with people paying for advance tickets and then can't get in because it had to be moved indoors due to bad weather. There was a lot of upset people last year because of it.
- We will have our largest DJ headliners and then a couple of locals.
- Some people will be concerned that people won't get in because they don't have an advanced ticket, the lines are really long.
- Will there be a team or committee for LCB? Jessica – we've never had a committee but we'd be open to it. there will be more students next semester.

MOTION [21986GA]

MSC: J. Jones/S. Quinn-Ost

BIMT the General Assembly approve the maximum expenditure of \$13,854.50 for April 2019 Last Class Bash. Monies to come from QIP.

Carried

### 8.3 OIL SHUTTLE FOR THE ZOO – Cheri

MOTION [21987GA]

MSC: J. Davidson/J. Miles

BIMT the General Assembly approve a maximum expenditure of \$373.65 for additional costs of the oil shuttle for the Zoo. Monies to come from Capital Replacement Fund.

Carried

**Notes from November 21, 2018 GA meeting:**

*This is a safety precaution that we need to put in place to transfer the hot oil to the disposal. This has been something that our safety inspector has noted.*

MOTION [21969GA]

MSC: J. Davidson/J. Roth

*BIMT the General Assembly approve the maximum expenditure \$718.20 for an oil shuttle for the Zoo's kitchen. Monies to come from Capital Replacement fund.*

*Carried*

**9. OTHER BUSINESS**

Ted-x – Our application was declined and resent it but we haven't heard back. If it doesn't get approved over Christmas break then we will have to do something different.

Thank you to Mike for being our Chair.

Consider running in the next election and the EC encouraged the GA to talk with them about positions.

**10. NEXT MEETING**

TBD

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21988GA]

MC: S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of December 12, 2018.

Carried

# GENERAL ASSEMBLY

## MINUTES

10<sup>th</sup> MEETING OF 2018-2019



FEBRUARY 27, 2019 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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**GENERAL ASSEMBLY MEMBERS - 20 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)**

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ABSENT:** **JACQUELINE ROTH** – HEALTH SCIENCES REP, **JORDAN MILES** - A & S REP, **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **GARETH JONES** – CALGARY CAMPUS REP, **CONNOR MORAND** - A & S REP.

**GUESTS:** KATE POTTS, VP ACADEMIC CANDIDATE, MARK SEREBRYANSKY – RES REP CANDIDATE, PARKEB BIJL – RES REP CANDIDATE.

### 1. ADOPTION OF THE AGENDA

#### 1.1 ADOPTION OF THE AGENDA

MOTION [22049GA]	<u>MSC: V. Schindler/B. Beland</u> BIMT the General Assembly adopt the agenda of February 27, 2019. Carried
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### 2. APPROVAL OF MINUTES

#### 2.1 APPROVAL OF MINUTES

MOTION [22050GA]	<u>MSC: J. Davidson/J. Jones</u> BIMT the General Assembly approve the minutes from January 23, 2019. Carried
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**3. CHAIR REMARKS**

Anti-bullying day, I'm wearing a pink shirt.

**4. PRESENTATIONS TO COUNCIL**

**4.1 CAUS – Victoria**

Andrew Bieman and Amanda Le Blanc

- Reviewed the initiatives and direction for the year.
- Discussion on internal policies.
- Discussed asks for the year.
- Reviewed the publications.
- Explained about this year's campaigns.

**4.2 QIP – U-HALL COMMON SPACE IMPROVEMENTS (Insert 7.3) – Ethan**

The ORS proposal is \$4600 to build booth seating, bar top and chairs in our Pine space. It was originally called the Zone and we use the space for a social gathering. There is no adequate seating for students. We feel that this would be a valuable project for QIP to support. There is similar seating in another space and it has lasted a long while, benefiting residence students for many years to come. This is a tried and tested project. Previously ORS has received QIP funding for the green space and it has been very valuable. The Pine is open to all students who live on campus and will benefit all students on campus. The long-term plan is that the University Hall residence will stay intact for at least another decade.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

- I spoke at a conference call BIG, it's about bookstores. I participated in a lot of the sessions.
- I have been working on policy for CASA.
- Helped organize volunteers for Mental Health Week.
- Attended BoG.
- Working on internal advocacy.
- If you do see your fees increase it could be by CPI because they are allowed to do that.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

- I have been working a lot on the bylaw amendments and I didn't take a term break because there was so much work to do with it.
- I attended quite a few committee meetings.

- Agility program.
- Attended GFC.
- Attended the Election Q&A.
- Attended the Student Speaker Challenge, I was one of the judges. I was pleasantly surprised at the speeches. I would like to see next year's event be bigger. It was very enjoyable.
- I attended the International Dinner, it was fun and the food was good.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

Daan reviewed the financials.

**5.3 VP STUDENT AFFAIRS – Jessica**

- The Council transition date has moved so please keep an eye on it. The buses are booked. It's a busy weekend, some people have finals but please come for some of it.
- ULSU award nominations are due on March 14<sup>th</sup>. I made a Google form and it is really easy to fill out.
- Pronghorn Cheering Challenge coming up.
- LCB is coming up.
- Recognition Dinner is coming up.
- Sexy Week went well.
- Our Election Meet and Greet happened, not many attended.

**5.4 VP ACADEMIC – Imogen**

- Teaching Excellence Awards, I need 5 representatives and students-at-large. I will send out something in the evening about it. I will be selecting two winners.
- I am currently sitting on the VP Search and Review Committee, it requires a large time commitment.
- I did get approved for Tedx, January 25<sup>th</sup> 2020. Can't say it's an ULSU initiative but it's booked. The license is in Imogen's name. there will be a major focus for students to be there.
- Attended a Scholarship Selection Committee meeting, it was great.

**5.5 VP EXTERNAL – Victoria**

- Working on get out the vote. Have put in a lot of hours on it.
- Doing research on voter mobilization, learning as I'm going.
- CASA – Annie was here and we took her for lunch and talked about CASA. Hopefully they can give a presentation to GA next year.
- Federal policy committee is very busy right now.
- In the process of editing a paper.
- Will be looking over a paper regarding the political status of youth in Canada.
- I will be gone most of next week. We will be hiring for executive director for CAUS.

- Then going to Halifax NS for conference.

#### 5.6 GENERAL ASSEMBLY ANNOUNCEMENTS

- Holly – I'm planning to put out a first year, yearbook survey.
- Jon Davidson – I'm in the early planning stages for talent on campus.

### 6. ITEMS FOR INFORMATION

#### 6.1 PURCHASE OF SMOOTHIE HUT - *Cheri*

I thought I'd have the report from the engineer by tonight but he hasn't got it ready yet. I am hoping to have all the information for the March 27<sup>th</sup> meeting. I have been working with facility, our lawyer, and our accountant. We want to have a very tangible proposal and solid for the next meeting. I would like to strike up a sub-committee for menu ideas, marketing and naming etc.

#### 6.2 MAILBOX BALLOT

*January 25, 2019*

##### **MENTAL HEALTH WEEK** (Insert 6.2)

MSC: J. Jones/J. Miles

BIMT the General Assembly approve the maximum expenditure of \$4015.00 for Mental Health Week to take place from February 11th, 2019-February 15th, 2019. Monies to come from Mental Health Funding.

Carried

*February 4, 2019*

##### **TRANSITION RETREAT** (Insert 6.2)

MSC: J. Jones/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$5427.33 for the 2019 Council Transition Retreat at Payne Lake Lodge. Monies to come from Transition.

Carried

*February 4th, 2019*

##### **CLUB RATIFICATION – Generation Screwed, Art Marvels**

MSC: J. Jones/D. Smit

BIMT the General Assembly ratify the Generation Screwed club and Art Marvels for the 2018-2019 academic year.

Carried

### 7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

**7.1 QIP – KINESIOLOGY & PHYSICAL EDUCATION STUDENT SOCIETY (Insert 7.2) – Daan**

I love to see this kind of initiative. This proposal is for Kinesiology games, it's completely run by students and it's not for profit. The best part is because it's on March 14<sup>th</sup>, they had to wait for quite some time so I sent it to the University for pre-approval. It's a great proposal and they have put a lot of work into it and have raised other monies themselves.

Comments

- Great that they have done research to lower their costs.
- This is a beautiful application. I don't see how this is any different than iGem and feel we need to support this.

MOTION [22051GA]

MSC: D. Smit/L. Bryan

BIMT the General Assembly approve the maximum expenditure of \$8,000 for 16 members of the Kinesiology & Physical Education Student Society to attend the Kinesiology games in Toronto, Ontario, on March 14th-17th. Monies to come from QIP - Students Experience Initiative.

Carried

**7.2 QIP – EARTH DAY (Insert 7.3) – Daan**

This is a great way to promote environmental awareness. They want to do this in March. There are events planned, and would like professors to attend. They do have other funding. This is a very worthwhile initiative and feel its important that the University takes things like this seriously. The 50<sup>th</sup> anniversary of Earth Day is in 2020.

MOTION [22052GA]

MSC: D. Smit/V. Schindler

BIMT the General Assembly approve the maximum expenditure of \$1,000 to fund Earth Day, hosted by Antoine Gendron, Jessica Brunet, Ashley Pearse & Alix King, taking place in the U-Hall Atrium on March 28, 2019. Monies to come from QIP – student experience.

Carried

**7.3 QIP – U-HALL COMMON SPACE IMPROVEMENTS (Insert 7.4) – Ethan**

**NOTE:** Improvements to the space will include; booth seating, tabletop, further seating in the form of chairs.

Comments

- There are about 1,000 students in Residence that will directly benefit from this initiative.
- The project is designed to be long lasting.
- This space will be open to all students. Is ORS willing to find strategies to engage the whole student population to use this space?

- It was my understanding that its only for Res and we had to kick non Res students out of the way at times.
- The space is primarily for use for Res but they also bring friends and other people.
- It's ok that it's not affecting all students but it is our goal for it to benefit as many students as possible but its already benefiting 1,000 students directly and that is a lot.
- Would like to foster a relationship between the ULSU and Res and I want to support it.
- I feel it's important that giving a small amount of money to enhance their quality of living is important.

MOTION [22053GA]

MSC: E. Pullan/S. Quinn-Ost

BIMT the General Assembly approve the maximum expenditure of \$4,600 for improvements to U-Hall common space. Monies to come from QIP - Student Clubs and Organizations.

Carried – Ethan abstained

## 8. ITEMS FOR ACTION: ULSU BUSINESS

### 8.1 ROCKERMAN'S – TILL REPLACEMENT – *Cheri*

Our tills died and we had to make an emergency purchase to keep the store running.

MOTION [22054GA]

MSC: C. Morand/J. Jones

BIMT the General Assembly approve the maximum expenditure of \$731.85 for an emergency repair on the till. Monies to come from Capital Replacement Fund.

Carried

### 8.2 VENDING MACHINE (Insert 8.2) – *Cheri*

**NOTES:** The current broken vending machine that has a limited selection and only accepts cash, brings in \$50-\$200 per month. When the Lethbridge College upgraded their vending machine, they saw a 30% increase in sales. We believe that we will see a significantly larger increase in sales than the College did.

This was tabled from last month. We are confident that we can make a lot more money when people can just use tap. We have the ability to adjust the size of the slots. We could add a lot of different things in it, it doesn't just need to be snacks. Depending on when we can get this installed, I can give you an update on how much more we are making.

MOTION [22055GA]

MSC: J. Davidson/I. Poh!

BIMT the General Assembly approve the maximum expenditure of \$5774 for the purchase of a new vending machine for the Students' Union 2nd floor atrium. Monies to come from CRF.

Carried

**8.3 BYLAW AMENDMENTS – 1<sup>ST</sup> READING (Insert 8.3) – Daan**

The LRC has worked hard on this document. The first page summarizes everything that has been changed. Some GA feel that we should add another Education Rep. It can be difficult when there is a limited amount of Reps and they have to sit on all of the University committees. This is something that next year's Reps should review. This is extremely important that we show the student body that we have put the items removed from the constitution into the bylaw section.

MOTION [22056GA]

MSC: D. Smit/L. Bryan

BIMT the General Assembly approve the first reading of the Bylaw amendments and additions as shown in Insert 8.3.

Carried

**9. OTHER BUSINESS**

Victoria – Bailey is going to do GoTV tomorrow morning. If you need hours please contact Bailey, she can show you what to do.

Imogen – I made a gift for all of the Greek Life representatives, I didn't make one for everyone so if you want one please let me know.

Jessica – We are working on the recognition dinner. The budget isn't quite ready yet because we haven't met. Keep an eye on your mail boxes, there will be a mailbox ballot for it. We want to have the best possible cost effect evening possible.

Kierian – Craig Cardiff went very well. Most people who attended have never written a song before. It had a positive impact on all those involved.

Laura – GA wants to do another GA bonding.

**10. NEXT MEETING**

March 27<sup>th</sup> at 6 PM

**11. ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [22057GA]

MSC: J. Davidson/S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of February 27, 2019.

Carried

# GENERAL ASSEMBLY



## MINUTES

11<sup>th</sup> MEETING OF 2018-2019

MARCH 27, 2019 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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### GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **ANDREW GAMMACK** – MANAGEMENT REP, **GARETH JONES** – CALGARY CAMPUS REP.

**ABSENT:** **MAYA MANY GREY HORSES** - FNMI REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP.

**GUESTS:** **NANCY WALKER**, **JASMINE**, **JASON**, **TRISH**, **KATHLEEN MASSEY**, **RILEY MILLER**, **KATE POTTS**, **RYAN MUNN**, **JAMIE PETERSSON**, **KARIVEE BHATT**.

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [22086GA]	<u>MSC: B. Beland/A. Gammack</u> BIMT the General Assembly adopt the agenda of March 27, 2019. Carried
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## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [22087GA]	<u>MSC: V. Schindler/E. Pullan</u> BIMT the General Assembly approve the minutes from February 27, 2019. Carried
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**3. CHAIR REMARKS**

The Provincial election was called for April 16<sup>th</sup>. It's important for you to exercise the right to vote. You did a great job with your Students' Union positions.

**4. PRESENTATIONS TO COUNCIL**

**4.1 STUDENT EXPERIENCE TRANSCRIPT (SET) PROJECT – *Laura***

*By Kathleen Massey & Student Services, Jasmine, Jason, Trish.*

This Student experience is an opportunity to bring together for credit and not for credit experience at the U of L.

Learning isn't limited by classroom walls. University of Lethbridge students have amazing access to opportunities both on-campus and in the community to complement traditional coursework.

The Student Experience Transcript (SET) recognizes that commitment and reinforces the value of learning and development that takes place outside the classroom. As an official record of your curricular, cocurricular and extra-curricular experiential learning, the SET is a supplement to the academic transcript that will help reflect your complete University Experience.

We are developing a new platform to ensure the SET reflects a holistic view of your experiences. As a bonus, reporting and curation of student experiences promises to be easier for faculty and staff users and more consistent across campus.

So, what types of experiences will be included? Examples of experiences that could be managed through the new platform include:

- Cooperative Education
- Applied Studies
- Volunteer experience
- Study abroad
- Internships
- Practicum placements
- Athletics
- Leadership roles with ULSU, GSA
- Workshop participation
- Research

All experiences will be managed and validated through the platform and a self-reflection component is also being developed where you can explore the competencies and skills you are developing. The goal is to help you develop the vocabulary to articulate the value and impact of your experiences as you enter the job market or pursue further education.

A pilot launch of the platform is scheduled for May 1, with graduate students gaining access to THRIVE programming content and Cooperative Education & Applied Studies students being able to access an initial experience catalogue. By September 1<sup>st</sup>, all students will have access to the system and the experience catalogue, which will be a continually updated living document in the years to come.

For more information or to learn how you can get involved, visit [blogs.ulethbridge.ca/set](https://blogs.ulethbridge.ca/set) or contact Trish Jackson, SET Project Manager, [trish.jackson@uleth.ca](mailto:trish.jackson@uleth.ca).

#### **4.2 TUITION FEE PROPOSAL (Insert 4.2) – Laura**

*By Nancy Walker, Kathleen Massey*

This isn't the final document. We want to thank you for working with Laura. It pleases us to work with our students for a mutual benefit. We want to ensure we have the resources to offer quality programs at our institution.

In 2000/2001 there was a tuition policy in place where the tuition revenue couldn't be more than 30% of operating revenue. Because we were a small institution, we felt like we were running an efficient organization. We were hurt that we couldn't increase tuition. Because it was a percentage increase we got farther behind each year.

This proposal is similar to what we have been proposing to the government during the last 15 years. Lethbridge has the 4<sup>th</sup> lowest tuition fees and we don't think that it would be a barrier to students for a slight increase. We propose that we would spread it out over 4 years, increase 2% for the first 2 years above CPI, in year three 1.5% and year four 1%. We are hoping that there will be some consideration from the government to accept our proposal.

A hockey team cost the same to support at the U of A as it does at the U of L. They have a lot more students to collect fees from which makes it harder for a smaller institution like us to support the same programs. Our proposal is spread over 4 years so it is more manageable for students.

#### **4.3 THE ZOO RENOVATIONS - Daan**

*Riley Miller*

- I have been working on this proposal all year.
- I don't believe that carpet should be in a bar. It would be a lot more conducive to have a floor that doesn't soak up beverages and other things. I have been working with facilities on more practical options.
- I would like to remove the raised section in Ballroom C and install a full-time designated stage space. This would give a lot of opportunities for people in the university community to provide entertainment. It would also open up the service at the bar during cabarets.
- That glass wall has been more devastating than it is protecting. When closing it, it damages the wall and it falls off the tracks. It would be a lot better for a rolltop closure

instead of pushing people out of the way to close it. This way people can also sit at the bar and increases seating space for patrons.

- I would like to have the work done this summer. With this project being high priority, I would like to shut down the Zoo during the month of May so the work can be completed. If this proposal gets approved, I will be working with Facilities to set dates for when the work can be done.
- Before this year, most repairs to the Zoo has been simply fixing equipment that has been broken. Our facility could really use these upgrades.

#### **4.4 QIP – ENACTUS (Insert 7.2) – Daan**

*Karivee Bhatt*

We started off as two people and now we have grown a lot into a team of 9. Enactus was originally on campus. We did work in Stand Off and now we are expanding our reach to Pincher Creek. We are affiliated with the U of L, we have to attend two events, one is the Reginal Exposition and the other is the National Exposition. This grant money would allow our entire team to attend the event. This funding would help to support our leadership summit. We have other funding initiatives that we are working on as well.

Student development – networking, ideation, ulethbridge team bonding and development, onsite interviews with corporate sponsors, workshops.

#### Questions:

Why does it end when people graduate? A lot of students graduate and then move away before coming back to settle down with families.

## **5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

### **5.1 PRESIDENT – Laura**

- I attended CASA AGM in Halifax.
- I have been attending a lot of meetings.
- I'm currently working with the Provincial election on having an All-Candidates Debate.
- I have been transitioning Andrew and taking him where ever I can.

### **5.2 A. VP OPERATIONS & FINANCE – Daan**

- There have been multiple funding applications.
- I have been meeting with a lot of students.
- I've met with the University Administration.
- I attended the Awards Committee meetings.
- I've been working out on how the Zoo is doing financially.

### **B. FINANCIAL UPDATE (Insert 6.2) – Daan**

Daan reviewed the budget.

**5.3 VP STUDENT AFFAIRS – Jessica**

- The Pronghorn Cheering Challenge happened. This was a great opportunity to improve school spirit.
- Dirty Bingo happened.
- LCB is next Friday.
- The Changeover Dinner is coming up quickly, please RSVP to Susan.
- GA & EC transition is coming up, please RSVP.
- I have finished a training binder for Ryan for transition.

**5.4 VP ACADEMIC – Imogen**

- I've been attending a lot of committee meetings.
- Teaching Excellence Award Committee - We selected two winners this year instead of three.
- The Last lecture is next week and it should be a big event, it has become a prestigious event on campus to be asked to be a speaker at it.
- I have been doing transition with Kate.
- Elections went well.

**5.5 VP EXTERNAL – Victoria**

- The Provincial election has been called.
- I was in Edmonton at the beginning of March. We now have a new CAUS Executive Director.
- I attended CASA AGM. I was voted in as most likely to sleep with a CASA policy manual.
- The Federal budget dropped.
- There will be lots of volunteer opportunities coming up.
- If you can only volunteer one time during this election, next Wednesday would be great.
- There will be a Lethbridge West candidate forum on Friday at the Fritsick pool.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

None at this time.

**6. ITEMS FOR INFORMATION**

**6.1 MAILBOX BALLOT**

*March 1, 2019*

**RECOGNITION DINNER**

MSC: J. Jones/J. Davidson

BIMT the General Assembly approves \$5000 for the annual ULSU Recognition Dinner held on April 11, 2019. Monies to come from Recognition Dinner budget line.

Carried

## 6.2 IN-CAMERA

MSC: J. Oluchi/S. Quinn-Ost

BIMT the General Assembly move in-camera.

Carried

*Joy left*

MSC: S. Quinn-Ost/J. Miles

BIMT the General Assembly move out of in-camera.

Carried

## 7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

### 7.1 CLUB RATIFICATIONS

The General Assembly recommends that these clubs are recognized as new clubs for the upcoming year so they can apply for new club grants and eligible for new club awards.

MOTION [22088GA]

MSC: J. Jones/A. Gammack

BIMT the General Assembly ratify the following clubs for the remainder of 2018-2019 academic year:

1. Tech Club
2. Investment Club
3. Backstage and Technician Student Society (BATSS)

Carried

### 7.2 QIP – ENACTUS (Insert 7.2) – *Daan*

They have given us a presentation, they will be able to share their project at the conference. It's great that they are such an active club and have an opportunity to show off their hard work. This grant, plus the next one is exactly the amount that we have in our QIP budget for the year.

MOTION [22089GA]

MSC: D. Smit/J. Diaz

BIMT the General Assembly approve the maximum expenditure of \$3,620 for Enactus University of Lethbridge to go to the Enactus National Exposition on May 7th - 9th, 2019. Monies to come from QIP - Travel and Conference.

Carried

### 7.3 QIP – JAMIE PETERSSON (Insert 7.3) – *Daan*

I have been doing research in the lab for about a year and a half on stroke and spinal injury. I will be going to a week-long conference in California. This conference is very specific to my degree and what I am researching. I would like to solidify my knowledge while I'm there along with a lot

of other reasons. We decided that we would drive there to cut costs. There is a fee to get into the conference as well. This conference has already been approved by the University.

Jamie is a very dedicated student and is doing amazing. She is doing a lot of research to go on this conference. It's a great application.

MOTION [22090GA]	<u>MSC: D. Smit/S. Quinn-Ost</u> BIMT the General Assembly approve the maximum expenditure of \$1,880 for Jamie Petersson to go to the 60th Experimental Nuclear Magnetic Resonance Conference (ENC) on April 7th - 12th, 2019. Monies to come from QIP - Travel and Conference. Carried
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## 8. ITEMS FOR ACTION: ULSU BUSINESS

### 8.1 ZOO RENOVATIONS (Insert 8.1) – Daan

Here is a list of the items that did NOT get done from the CRF proposal from last semester in the Zoo and so we can therefore put that money toward the new proposal:

<i>Salamander</i>	<i>\$3000</i>
<i>New bar counter</i>	<i>\$7000</i>
<i>New bar lights</i>	<i>\$1000</i>
<i>Framed banners</i>	<i>\$500</i>
<i>New shelving unit</i>	<i>\$700</i>
<i>Black subway tile for front of cooler</i>	<i>\$8000</i>
<i>TOTAL</i>	<i>\$20,200</i>

#### **New Budget:**

Renovations	\$42,611
Contingency 10%	\$ 4,261
<b>TOTAL</b>	<b>\$46,872.10</b>

#### Comments:

- It has been 4 years since the Zoo has seen any upgrades other than replacing equipment. Students are paying into the CRF and they really need to see something back from it.
- I'm not entirely sold on the idea of these renovations will get more people through the door. There are a lot of kinks to work out before we consider putting more money into it. I don't feel comfortable with approving this.
- I also agree, at what point do we stop putting money into it.
- I love the Zoo and I love the way we are upgrading it and yet understand the concerns. I would love to see the platform and carpet removed so it is a safer area for everyone.
- I'm also having concerns for just improving appearances. I would like to explore other avenues.
- The raised area does need to go. There are lots of clubs who want to be up there to

preform. That raised area makes it really hard for sound. If you put a speaker in front of it, it bounces off and goes to the back of the room and it sounds terrible. It makes a lot of events in there very awkward.

- I think having these proposed changes, but not knowing what they will actually look like is hard to visualize, I would like to have more information. I'm in favour of lowering the raised area though.
- In theory I'm in favour but would rather see other changes of the model as a whole. I don't think this will increase our revenue at all.
- The glass door is damaging the wall. We aren't satisfied with everything in the proposal but can we decide of what can be done?

**DEFEATED**

MOTION [22091GA]

MSD: D. Smit/B. Beland

BIMT that the GA approve an additional amount of money of \$40,996.59 for renovations in the Zoo. Monies to come from CRF.

**3/11/0 DEFEATED**

**8.2 ZOO – CRF (Insert 8.2) – Daan**

A pipe on 3<sup>rd</sup> level broke and destroyed the amplifier and we need a new one.

Amplifier & Installation	\$736.05
<u>Contingency 15%</u>	<u>\$ 73.61</u>
<b>TOTAL</b>	<b>\$809.66</b>

MOTION [22092GA]

MSC: D. Smit/J. Diaz

BIMT the General Assembly approve the maximum expenditure of \$809.66 for the cost of an amplifier and installation for the Zoo. Monies to come from Capital Replacement Fund.

Carried

**8.3 BYLAW AMENDMENTS – 2<sup>nd</sup> READING (Insert 8.3) – Daan**

We went through the document last meeting. Do you have questions or concerns? Council is good with what was presented.

MOTION [22093GA]

MSC: D. Smit/J. Jones

BIMT the General Assembly approve the second and final reading of the Bylaw amendments and additions as presented.

Carried

**8.4 RESIGNATION – JON DAVIDSON - Laura**

Jon submitted his resignation. We don't need to do a by-election to fill it this late in the term.

MOTION [22094GA]

MSC: L. Bryan/I. Pohl

BIMT the General Assembly accept the resignation of Arts & Science Representative, Jon Davidson.

Carried

**8.5 RATIFICATION OF ULSU ELECTION RESULTS (Inert 8.5)**

CRO Report: I would like to thank all of the students who participated in the ULSU General Election. We had an amazing group of individuals and they were all very strong candidates. Congratulations to the winners, I look forward to working with the incoming members of the GA. Most of the voting took place on the first day of the election, which is what usually occurs every year. Then voting slows down for the next two days, and ramps up slightly on the last day. This year the University's IT Department completely revamped the voting process using a new computer software and programming. It helped to eliminate the issues of students not being able to log into the Bridge to make their votes. The link in their emails led them directly to the voting survey. So, normally each year I would have about 50 students contact me to do a manual paper ballot, but this year it was 3 students. And, the only reason we had to do those 3 students is because they were open studies students with unusual enrolment circumstances. So that was fantastic! The voting turnout was 17.92% and the referendum also passed at 87%. Overall, the election ran smoothly and successfully!

MOTION [22095GA]

MSC: L. Bryan/E. Pullan

BIMT the General Assembly ratify the March 2019 ULSU General Election results and the results for the ULSU Constitution referendum as attached.

Carried

**8.6 GALILEO'S DOOR FLIP (Insert 8.6) – Daan**

Note: This renovation will allow Galileo's to be a lockable secured place, while still allowing for safe egress. The purpose is to better utilize Galileo's as a space to book primarily for clubs and internal departments. Currently there is a marked lack of space for clubs to utilize on campus for various social activities. This renovation will help to alleviate this burden.

To make it lockable the doors have to open out. We have booked the space and have had trouble with not being able to get the students out of the space that shouldn't be there.

Quote	\$5450
Paint & Hardware	\$ 800
<u>Contingency 10%</u>	<u>\$ 625</u>
<b><u>TOTAL</u></b>	<b><u>\$6875</u></b>

MOTION [22096GA]

MSC: D. Smit/L. Bryan

BIMT the General Assemble approve the maximum expenditure of \$6,875 to cover the cost of flipping the door in Galileo's so it can be a bookable space. Monies to come from Business Maintenance.

Carried

### 8.7 HOURLY EMPLOYEE WAGE STRUCTURE – *Daan*

In the past it has always been the mandate of the Students' Union to pay our part-time employees in the Zoo and Rockerman's \$1 over minimum wage in order to obtain a higher caliber of employees for the SU. However, with the increase in minimum wage, we are no longer financially able to guarantee that hourly rate. So, I am proposing the following motion:

In the past we had this policy where we paid \$1 above minimum wage.

Comments

- Cutting students salaries is not a good thing to do if we plan on approving the increase in tuition fees.
- There was a policy before the new wage increase and said we would address the wage issue when it did and now that it did a while ago, it is now being addressed.
- Its not saying that we aren't paying \$1 over, it just says that we don't have to.
- If staffing became an issue we could adjust as other businesses do.

MOTION [22097GA]

MSC: D. Smit/J. Jones

BIMT that the GA approve the following wage structure:

- The ULSU will no longer guarantee the hourly rate of \$1.00 over minimum wage for our part-time employees.
- We will increase employee wages based on minimum wage, merit, and job responsibilities.

Hourly wages are subject to the approval of the General Manager and Executive Council.

11/3/0 Imogen, Ben opposed

### 9 OTHER BUSINESS

Ethan – Jon's resignation came suddenly, is he ok? Yes, he got a full-time job and therefore left University and had to resign.

### 10 NEXT MEETING

TBD

**11 ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [22098GA]

MSC: S. Quinn-Ost/J. Jones

BIMT the General Assembly adjourn the meeting of March 27, 2019.

Carried