

GENERAL ASSEMBLY



MINUTES

1st MEETING OF 2017-2018

MAY 5, 2017 AT 3:00 PM

ULSU Council Chambers

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)

HAILEY BABB - PRESIDENT, **ROYAL ADKIN** – VP OPERATIONS & FINANCE, **AMEET KUMAR** - VP STUDENT AFFAIRS, **SANDEEP PARMAR** - VP ACADEMIC, **CONNER PETA** – VP EXTERNAL, **JAREN ROBINSON** - A & S REP, **RILEY DESROCHERS** - A & S REP, **JESSICA JONES** - A & S REP, **LAURA BRYAN** - A & S REP, **CODY CIONA** - A & S REP, **ALAINA PYDE** - A & S REP, **DAAN SMIT** – MANAGEMENT REP, **JILLIAN MCGINLEY** – EDUCATION REP, **KELSEY HALLETT** – HEALTH SCIENCE REP, **DARREN NII MARTEY ARMAH** – INTERNATIONAL REP, **MONICA COLLINS** – FINE ARTS REP, **BRADY HORNUNG** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

ATTENDANCE: **HAILEY BABB** - PRESIDENT, **ROYAL ADKIN** – VP OPERATIONS & FINANCE, **AMEET KUMAR** - VP STUDENT AFFAIRS, **SANDEEP PARMAR** - VP ACADEMIC, **CONNER PETA** – VP EXTERNAL, **JAREN ROBINSON** - A & S REP (SKYPE), **RILEY DESROCHERS** - A & S REP, **CODY CIONA** - A & S REP, **JILLIAN MCGINLEY** – EDUCATION REP (SKYPE), **MONICA COLLINS** – FINE ARTS REP, **MAYA MANY GREY HORSES** - FNMI REP.

ABSENT: **JESSICA JONES** - A & S REP, **LAURA BRYAN** - A & S REP, **ALAINA PYDE** - A & S REP, **DAAN SMIT** – MANAGEMENT REP, **ALAINA PYDE** - A & S REP, **DAAN SMIT** – MANAGEMENT REP, **KELSEY HALLETT** – HEALTH SCIENCE REP, **DARREN NII MARTEY ARMAH** – INTERNATIONAL REP, **BRADY HORNUNG** - RESIDENCE REP, **GARETH JONES** – CALGARY CAMPUS REP.

GUESTS: KAPPA SIGMA REP, KAPPA BETA GAMMA REP.

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [21477GA]

MSC: J. McGinley/S. Parmar

BIMT the General Assembly adopt the agenda of May 5, 2017.

Carried

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

None – First meeting of the year.

3. CHAIR REMARKS

Michael Gale chaired.

4. PRESENTATIONS TO COUNCIL

4.1 QIP – KAPPA SIGMA FRATERNITY (Insert 7.3) – *Royal*

Jayden McDermott

- Our leadership conference is in Las Vegas, Nevada this year. As a chapter we have to send one delegate to the conference every year. If we send three members we get needed points. This year we have 10 members who would like to attend. \$3,000 will cover some expenses for those who need the financial aid. It's a great opportunity and very valuable to those who come into leadership roles.

Q&A

- Jaden oversees incoming of new members and one of the sessions will be on new membership, along with other workshops.

4.2 QIP – KAPPA BETA GAMMA SORORITY (Insert 7.4) - *Royal*

We are sending 8 girls to Florida and this is a great opportunity for networking and to learn leadership skills. If we don't send 8 delegates we will be given a fine.

Q&A

- The cost of the conference is quite expensive.
- Financial consequence is that the chapter is fined \$400 for each girl that can't go.
- We could only raise \$100 for each girl to attend.
- The main purpose will be for networking and social focus.
- There will be a Gala and dinner with keynote speakers.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

5.1 PRESIDENT – *Hailey*

- Getting settled in the office and ready for meetings

5.2 A. VP OPERATIONS & FINANCE – *Royal*

- I'm happy to be part of the Executive Council for the year.
- Helped to transition the new executives.
- Processed travel grants.
- Updated the ULSU operation budget.
- 7 Cups of Tea is a peer to peer support system. If you need to talk to someone on any issue you have, you can. It is an app and can be quite effective. Would like to put it into the hands of students.
- There is a lot of old history in the OpFi office.
- Would like to tackle the personal accessibility on campus.

B. FINANCIAL UPDATE – Royal

- Royal reviewed the budget tracking form.

5.3 VP STUDENT AFFAIRS – Ameet

- We have a lot of ratifications.
- Have received a couple of club room proposals.
- Have ADAC next week.
- Working on Fresh Fest, a budget will be presented later on in the agenda.
- Will talk with Ashley about Ahead of the Herd.

5.4 VP ACADEMIC – Sandeep

- Getting familiar with the job.
- I have compiled a list of committees for you to sit on and will send it out to everyone so you all can let me know of your preferences.

5.5 VP EXTERNAL – Conner

- Getting to know the new job.
- On the CAUS step hiring committee and will be going to Edmonton to attend interviews.
- Youth advisory council meetings.
- Drafting letters to MLA

5.6 GENERAL ASSEMBLY ANNOUNCEMENTS

- Riley – attended the Faculty of A&S end of the year reception, would like their opinions on not being allowed to take more than 4 courses outside of faculty.

6. ITEMS FOR INFORMATION

None at this time.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATIONS – Ameet

All forms are in order and they have all given a deposit. These are all straightforward clubs.

MOTION [21478GA]

MSC: A. Kumar/M. Collins

BIMT the General Assembly ratify the following clubs for the 2017-2018 academic year:

1. Accounting Club
2. Campus Roots Community Garden Association
3. Education Undergraduate Society
4. Geek Club
5. The University of Lethbridge Gutsy Club
6. The University of Lethbridge Headbangers Society
7. Itty bitty Shimmy Committee
8. Management Student's Society
9. Object Manipulation Club
10. The Cauldron Club
11. The Courtyard Class & Crew
12. The Unscripted Theater Society
13. Vocal Harmony Singers
14. World University Service of Canada Uleth
15. University of Lethbridge Cross Country Club
16. University of Lethbridge Global Drums Club
17. Swing Bridge Dance Club
18. Anthropology Club
19. The Smash Brothers
20. University of Lethbridge Biology Club
21. University of Lethbridge African Caribbean Student Association
22. international Students Society

Carried

7.2 GREEK ORGANIZATION RATIFICATION – *Ameet*

They have all handed in all their forms.

MOTION [21479GA]

MSC: S. Parmar/H. Babb

BIMT the general assembly ratify the following Greek organizations for the 2017-2018 academic year:

1. Delta Eta Iota Sorority
2. Kappa Beta Gamma Sorority

Carried – Monica abstained.

7.3 QIP – KAPPA SIGMA FRATERNITY (Insert 7.3) – Royal

GA Comments

- Royal commends the University and the past Operations & Finance and President on creating a method of QIP allocations that will allow for financial transparency. Their efforts are much appreciated.
- Kappa Sigma is not ratified but they don't need to be to apply for QIP because any student group can apply.
- This is the first time this organization has applied for QIP. They have adjusted their request to \$3,000.
- QIP has been locked into allocations.

MOTION [21480GA]

MSC: R. Adkin/M. Collins.

BIMT the General Assembly approve the maximum expenditure of \$3000 to the Kappa Sigma Fraternity to travel to Las Vegas, Nevada and attend the 2017 Kappa Sigma Conclave and Leadership Conference from Wednesday, July 12th to Saturday, July 15th. Monies to come from QIP – Conference.
Carried – Royal, Ameet, Riley abstained.

7.4 QIP – KAPPA BETA GAMMA SORORITY (Insert 7.4) – Royal

GA Comments

- They have done lots of external fundraising and they have not applied for QIP before. It's a one-time event therefore one time funding request.
- I am a bit concerned that we are spending a large portion of our QIP right away. It appears that we might be giving them money just to party.
- This is a better application than a lot of others that have been approved in previous years.
- There might be tension and favoritism if we approve one group and not another.
- We have to address each application separately and be unbiased.
- I don't see how it will benefit the rest of the student body.
- They do have 72 members and have a very high volunteer hour base which benefits the University and the community.
- I'm hesitant because if we approve it, it will be 40% of our budget.
- We are on track in comparison to last year.
- What if someone comes to us that will benefit more of the student body throughout the year? Would it be possible to lower the amount?
- GA will approve this contingent upon an itinerary.

Motion to amend motion to read \$2,000 – MSC: H. Babb/S. Parmar - carried

MOTION [21481GA]

MSC: A. Kumar/S. Parmar

BIMT the General Assembly approve the maximum expenditure of \$2000 to the Kappa Beta Gamma Sorority- Alpha Iota International Sorority to travel to Orlando, Florida and attend the Kappa Beta Gamma- Centennial and Leadership Convention from August 3rd to 6th. Monies to come from QIP – Conference.

Carried – Riley, Monica abstained

8. ITEMS FOR ACTION: ULSU BUSINESS

8.1 OPERATING BUDGET (Insert 8.1) - *Royal*

Royal reviewed the operating budget.

MOTION [21482GA]

MSC: S. Parmar/C. Ciona

BIMT the General Assembly approve the ULSU budget for the 2017-2018 as presented to council.

Carried

8.2 ULSU APPAREL – *Cheri*

This is an annual expense where each Council member and permanent staff receives \$40 toward a ULSU branded jacket or sweater to wear throughout the year. We would like to order these items so you have them for September. You can get your name and position embroidered on them if you want. Tracy will email the link to the catalogue.

There are 22 Council members including the chair as well as 10 Staff members.

$\$40 \times 32 = \1280

10% contingency= \$128

Total = \$1408

MOTION [21483GA]

MSC: S. Parmar/M. Collins

BIMT the General Assembly approve the maximum expenditure of \$1408 for ULSU branded apparel at a maximum of \$40 each for each council member and permanent ULSU staff. Monies to come from Council Advertising and Promotions.

Carried

8.3 HEALTH & DENTAL PLAN SWAG (Insert 8.3) – *Cheri*

With tax and set up 500 should come to \$2000.

This is to market the ULSU Health Plan.

MOTION [21484GA]

MSC: C. Ciona/S. Parmar

BIMT the General Assembly approve the maximum expenditure of \$2,000 for Health and Dental plan swag. Monies to come from Health & Dental Miscellaneous.
Carried

8.4 FRESH FEST BUDGET (Insert 8.4) – *Ameet*

We won't be going with Blueprint this year, we will save a bit on that. Our band budget went up and a few others went up a little bit too.

MOTION [21485GA]

MSC: C. Ciona/R. Adkin

BIMT the General Assembly approve the maximum expenditure of \$45,500 for the 2017/2018 year. Monies to come from QIP
Carried

8.5 ZOO STORAGE SHED – *Cheri*

This budget line is for any physical things that will last over 3 years. It would be great to store patio things like cushions, umbrellas etc.

<https://www.costco.ca/Lifetime-8-ft.-x-10-ft.-Outdoor-Storage-Shed.product.100325501.html>

\$1149.99

\$250 shipping

\$70.00 GST

\$220 Contingency

\$1690.48 TOTAL

MOTION [21486GA]

MSC: H. Babb/S. Parmar

BIMT the General Assembly approve the maximum expenditure of \$1690.40 to purchase a storage shed for the Zoo. Monies to come from Capital Replacement Fund - Zoo
Carried

8.6 CASA FOUNDATIONS (Insert 8.6) – *Conner*

CASA has 4 conferences per year. This first one is in Ottawa. We will get lobby and media training and there is a list of other meetings on the itinerary. We get to send 2 delegates for free so it's just per diem and hotel costs. They also elect the new CASA Board at this conference.

MOTION [21487GA]

MSC: C. Peta/C. Ciona

BIMT the General Assembly approve the maximum expenditure of \$3,223.99 for Hailey Babb and Conner Peta to attend the CASA Foundations conference from May 22nd – 26th in Ottawa, Ontario. Monies to come from All Travel Conference/Per Diem.
Carried

8.7 HOSPITALITY MANAGERS ASSOCIATION (Insert 8.7) - Cheri

Almost all his food costs will be covered at the conference which will cover any per diem. This conference is attached with COCA and is focused on campus restaurant managers. We haven't sent anyone to this before.

MOTION [21488GA]

MSC: C. Ciona/S. Parmar

BIMT that the GA approve \$2730.80 to send the Zoo Food and Beverage Manager, John Pogorzelski, to the Campus Hospitality Managers Association (CHMA) Conference in London, Ontario from June 12-16, 2017. Monies to come from The Zoo budget line.
Carried

8.8 CAUS TRANSITION (Insert 8.8) - Conner

This is an important conference to attend.

MOTION [21489GA]

MSC: S. Parmar/C. Peta

BIMT the General Assembly approve the maximum expenditure of \$2228.07 for Conner Peta, Hailey Babb and Cameron Howey and Cody Ciona to attend CAUS Transition May 13-16th in Canmore, AB. Monies to come from All Travel Conference/Per Diem.
Carried

8.9 COCA CONFERENCE (Insert 8.9) – Cheri

COCA is a student engagement conference. It has hundreds of associates from various companies for a wide variety of entertainment.

MOTION [21490GA]

MSC: R. Adkin/A. Kumar

BIMT the General Assembly approve the maximum expenditure of \$5542.37 for Riley Miller and Ameet Kumar to attend the COCA Conference 2017 in London Ontario. Monies to come from Executive Conference Travel at \$2519.26, and from Staff Conference Travel at \$2519.26.
Carried

8.10 BALLROOM CHAIR COVERS & DECORATIONS (Insert 810) – Cheri

A former ULSU employee wants to sell her inventory. We approached her about it because we get a lot of brides asking for things like this. We haven't made a business plan yet but I believe in one summer we could make up the cost of this. We are only buying the inventory.

Inventory	\$2459.50
GST	\$122.98
TOTAL	\$2582.48

MOTION [21491GA]

MSC: S. Parmar/C. Ciona

BIMT the General Assembly approve the maximum expenditure of \$2582.48 to purchase chair covers for ballroom events. Monies to come from Capital Replacement – Zoo.

Carried

8.11 CONVECTION OVEN INSTALLATION – Cheri

We purchased a convection oven so we can cater properly. We got the oven last year but didn't have time to get the installation done. Since it was last fiscal year we have to re-approve is for this year so we can spend the money in this fiscal year.

MOTION [21492GA]

MSC: R. Adkin/C. Ciona

BIMT the General Assembly approve the maximum expenditure of \$2500 for installation costs of the new convection oven in the Zoo. Monies to come from Capital Replacement Fund – Zoo.

Carried

8.12 LOADING DOCK UPGRADES (Insert 8.12) - Cheri

This was brought up last year. This money would be set aside for a hand rail, remove gravel and pave that area. We have two recycling bins and a grease bin creating an eye sore and it will be moved to the grassy berm. The University asked us if we could give them some money because we use it a lot. It wasn't approved last year by the GA. Their concern was that the University will pay for it anyway and didn't like that they are always asking the students for money. Cheri feels that this would greatly benefit the ULSU. It is very hard to move things to the grove during large events. We gave a lot of money for the outdoor space for ORS. This will benefit us and every tenant upstairs. If we approve this then it can get going, they already have a project manager ready to get it done. It will be completed this summer.

This would be a way for us to be a leader as far as accessibility. It will benefit us and the departments whom we work with.

MOTION [21493GA]

MSC: C. Ciona/Riley

BIMT the General Assembly approve an additional \$6,500 for the Students' Union Loading Dock Project. Monies to come from Architectural Plans and Renovations budget.

Carried

8.13 ULSU CALENDARS (Insert 8.13) – *Cheri*

We are transferring the agenda program because print media is dead. We deal with a lot of local businesses to put ads in the handbook. Businesses aren't feeling like they are getting any returns. We still might pick up a limited amount of agendas to hand out to students if they need them. We will be getting 4500 calendars.

Calendars		\$6460
Contingency	15%	\$969
GST		\$371.45
TOTAL:		\$7800.45

MOTION [21494GA]

MSC: M. Many Grey Horses/C. Ciona

BIMT the General Assembly approve \$7800.45 for ULSU calendars. Monies to come from Special Funding.

Carried

9 OTHER BUSINESS

In the past these meetings have been very long. Hailey will be stricter will ensuring reports have been submitted on time and to read them. The ULSU does have the right to withhold pay if you haven't submitted their reports.

10 NEXT MEETING

September - TBA

11 ADJOURNMENT

11.1 ADJOURNMENT

MOTION [21495GA]

MSC: J. McGinley

BIMT the General Assembly adjourn the meeting of May 5, 2017.

Carried